

SHEPHERD STATE TEACHERS COLLEGE

SHEPHERDSTOWN, WEST VIRGINIA



Seventy-first

Annual Catalogue

Announcements

1942-1943

Shepherd State Teachers College

Shepherdstown, West Virginia



Accredited by The American Association of Teachers Colleges and approved by the West Virginia Committee of the North Central Association of Colleges and Secondary Schools for the training of high school teachers.

SEVENTY-FIRST ANNUAL CATALOGUE

Issued July, 1942

JARRETT PRINTING COMPANY, CHARLESTON, W. VA.



OFFICIAL BOARDS

WEST VIRGINIA BOARD OF CONTROL

CAPITOL BUILDING

CHARLESTON, WEST VIRGINIA

In the management of educational institutions, the State Board of Control has the direction of the financial and business affairs.

Robert F. Roth, President.....Fairmont, W. Va.

....., Secretary

William Cassius Cook, Treasurer.....Princeton, W. Va.

STATE BOARD OF EDUCATION

STATE CAPITOL

CHARLESTON, WEST VIRGINIA

In the management of educational institutions the State Board of Education has charge of all matters of purely scholastic nature.

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David Kirby, Secretary



COLLEGE CALENDAR

1942-1943

FIRST SEMESTER

1942

September 14, Monday, 9 a. m. Freshman Exercises

September 14, Monday, 2 p. m. Registration

September 15, Tuesday, 9 a. m. to 4 p. m. Registration

September 15, Tuesday, 7 p. m. to 9 p. m.

Registration for Night Classes

September 16, Wednesday, 8:10 a. m. Classes begin

November 12, Thursday, 4:30 p. m. Mid-semester reports made up

November 16, Monday Mid-semester reports given out.

November 25, Wednesday noon Thanksgiving recess begins

November 30, Monday, 8:10 a. m. Thanksgiving recess ends

December 18, Friday, 4:30 p. m. Christmas recess begins

1943

January 4, Monday, 8:10 a. m. Christmas recess ends

January 25, Monday, 2:45 p. m. Semester examinations begin

January 28, Thursday, 4:30 p. m. First semester ends

SECOND SEMESTER

February 1, Monday ----- Registration

February 2, Tuesday, 8:10 a. m. _____ Classes begin

April 1, Thursday, 4:30 p. m. Mid-semester reports made up

April 5, Monday Mid-semester reports given out

April 22. Thursday noon..... Easter recess begins

April 27. Tuesday, 8:10 a. m. Easter recess ends

May 24, Monday, 2:45 p. m. Semester examinations begin

May 30, Sunday, 8:00 p. m. Baccalaureate sermon

June 1 Tuesday 10:00 a. m. Seventieth Commencement

SUMMER TERM

June 7, Monday Registration

June 8, Tuesday, 8:00 a. m. Classes begin

FACULTY

W. H. S. White, President. Graduate student in education, Johns Hopkins, one term; A. M., West Virginia University, 1922; Ped. D., Salem College, 1933.

ELEMENTARY EDUCATION

A. D. Kenamond, Dean of Instruction and Acting Registrar. Graduate student in science and education, University of Chicago, three quarters; A. M., West Virginia University, 1930.

LITERATURE

Ella May Turner, Professor of English Language and Literature. A. M., West Virginia University, 1911; Cornell University, summers 1912, 1920, 1921; George Peabody College for Teachers, summer 1919; College of William and Mary, summer 1941.

COMMERCIAL SUBJECTS

Etta O. Williams, Financial Secretary and Instructor in Commerce. B. C. S., Bowling Green Business University, 1919.

ECONOMICS, GEOGRAPHY AND SOCIOLOGY

W. R. Thacher, Professor of Economics and Geography. A. B., West Virginia University; A. M., University of Chicago, 1916; University of Chicago, 1916-1917.

ELEMENTARY EDUCATION

Florence Shaw, Associate Professor of Education. A. B., Kirksville State Teachers College; A. M., George Peabody College for Teachers, 1931; George Washington University, extension 1941.

SECONDARY EDUCATION

I. O. Ash, Director of Laboratory Schools and Professor of Education. A. B., West Virginia University; A. M., University of Nebraska; Graduate student, University of California, one year; Ph. D. in Ed., University of Cincinnati, 1931.

LIBRARY WORK

Stewart E. Arnold, Librarian. A. B., Western Maryland College, 1911; West Virginia University, summers 1912, 1913; Ohio State University, 1915-1916, summer 1916; Chatauqua Summer School, 1918-1922.

PHYSICS AND CHEMISTRY

Ernest Stutzman, Professor of Physical Sciences. A. B., West Virginia Wesleyan College; Graduate student University of Wisconsin, one term; B. S., Agr. and A. M., West Virginia University, 1930.

ELEMENTARY EDUCATION

Lena M. Gall, Instructor in Education. A. B., Davis and Elkins College; A. M., West Virginia University, 1937; George Washington University, extension 1941.

COMPOSITION AND LITERATURE

Warren B. Horner, Associate Professor of English. Extension, University of Rennes, Brest, France, 1919; A. B., West Virginia University, 1922; Salem College, three summer terms, 1924-1927; A. M., University of Chicago, 1928.

MATHEMATICS

Daniel Edward Phillips, Professor of Mathematics and Associate in Psychology. Ph. D., Clark University, 1898; University of Leipzig, 1908.

BIOLOGY

George H. Bretnall, Professor of Biological Sciences. A. M., Cornell College, 1897; Northwestern University, 1897-1898; University of Chicago, 1899-1900, summers 1902, 1903, 1904, 1905, 1906, 1907, 1909, 1918; University of Kansas, 1928-1929; University of Missouri, 1929-1930.

MUSIC AND FRENCH

Carl J. Farnsworth, Instructor in Music. Diploma, New England Conservatory of Music; 1915; A. B., New River State College, 1935.

HISTORY

Ruth Scarborough, Professor of History. A. B., Bessie Tift College; A. M., Mercer University; Ph. D., George Peabody College for Teachers, 1932; Columbia University, 1932-1933; University of California, summer 1935.

PUBLIC SPEAKING AND JOURNALISM

Joseph Warder Fordyce, Instructor in Dramatics, Speech and Journalism. A. B., Fairmont State Teachers College; A. M., West Virginia University, 1938. On leave of absence since June 1942, serving in the armed forces of the United States.

PHYSICAL EDUCATION AND MATHEMATICS

Cletus D. Lowe, Athletic Coach and Instructor in Mathematics. A. B., Shepherd State Teachers College, 1931. A. M., University of Maryland, 1941.

HOME ECONOMICS

Blanche Elizabeth Price, Associate Professor of Home Economics. Graduate student in home economics Columbia University, summer 1921 to 1925; University of Pittsburgh Extension 1929; A. M., West Virginia University, 1930; graduate student, University of Minnesota, 1931-1932, and West Virginia University 1939-1940.

PHYSICAL EDUCATION

Sara Helen Cree, Associate Professor of Physical Education. M. S. in Physical Education, West Virginia University, 1937.

HISTORY AND GOVERNMENT

Millard K. Bushong, Professor of History and Government. A. B., Roanoke College. Ph. D., West Virginia University, 1941. On leave of absence since June 1942, serving in the armed forces of the United States.

ART

Mary Johnson Scanlon, Instructor in Art. A. B., Shepherd State Teachers College, 1931; A. M., The Pennsylvania State College, 1941.

AVIATION

George J. Sheder, C. A. A. flight instructor
Hunter Butts, aeronautics instructor

ASSISTANT REGISTRAR AND SECRETARY TO THE DEAN

Linnie Schley, A. B., Bethany College, 1927

SECRETARY TO THE PRESIDENT

Janet Wilson

ASSISTANTS, SUMMER 1942

Gladys Hartzell, A. M., English
Montagu F. Modder, Ph. D., English

COLLEGE PHYSICIAN

Halvard Wanger, M. D.

COLLEGE NURSE

To be appointed

DEAN OF WOMEN

Blanche Elizabeth Price

MATRON, MILLER HALL

Augusta M. Phillips

SUPERVISOR, RUMSEY HALL

D. E. Phillips

ENGINEER

A. T. Stanley

HEAD JANITOR

Thomas Washington

LABORATORY SCHOOLS

ELEMENTARY SCHOOL

Freel G. Welshans, A. B., Principal	Sixth Grade
Florence Grubbs	Fifth Grade
Georgina S. McKee, A. B.	Fourth Grade
Louise Rightstine, A. B.	Fourth Grade
Katherine Thompson Rexrode, A. B.	Third Grade
Mary Donley Reinhart	Second Grade
Eugenia Athey Lowe	Second Grade
Ruth A. Taylor	First Grade
Virginia Hawn, A. B.	First Grade

JUNIOR AND SENIOR HIGH SCHOOL

K. W. Eutsler, A. M., Principal	Mathematics, Social Studies
Gladys Hartzell, A. M.	English
Agnes Calvin, A. B.	French, Latin
Mary Hartzell Dobbins, A. M.	Social Studies, Music
Rachel Snyder, A. B.	English, Social Studies
Wanda Powell, B. S.	Home Economics
Charles M. Derr, B. S.	Science, Manual Training
Harry Lothes, B. S.	Physical Education, Science
J. J. Sofko, A. B.	Commerce, Mathematics

COMMITTEES

CREDITS

The Dean, Dr. Ash, The President

COMMENCEMENT

Miss Gall, Dr. Ash, Miss Price, Miss Schley

STUDENT LOAN FUND

The President, Miss Turner, Mr. Welshans

SOCIAL

Miss Williams, Mr. Stutzman, Miss Price

LYCEUM

Miss Turner, Dean Kenamond, Miss Shaw

ASSEMBLY PROGRAM

Miss Turner, Mr. Farnsworth, The President

CLASS OFFICERS

SENIORS, FOURTH YEAR

Dean Kenamond

JUNIORS, THIRD YEAR

Dr. Ash

SECOND YEAR, ELEMENTARY EDUCATION

Miss Shaw

SECOND YEAR, SECONDARY EDUCATION

Mr. Stutzman

FIRST YEAR, ELEMENTARY EDUCATION

Miss Turner

FIRST YEAR, SECONDARY EDUCATION

Dr. Scarborough

FIRST YEAR, SINGLE CURRICULUM

Mr. Lowe

UNCLASSIFIED STUDENTS

Mr. Bretnall

NIGHT AND EXTENSION STUDENTS

Mr. Thacher

AIMS AND PURPOSES OF THE COLLEGE

1. The primary purpose of Shepherd State Teachers College is the education of teachers, principals and supervisors for the elementary and high schools of the State, more especially in the eastern section. There are from 1,200 to 1,500 teachers and school workers in the counties served by Shepherd. With a 10 per cent turnover annually, which is a low estimate, the schools need approximately 125 new teachers each year. These Shepherd hopes to supply adequately.

2. The professions of law, medicine and the ministry now require, in many sections, a full college course with baccalaureate degree, for entrance to their training. The degree offered here is accepted as meeting these high standards of requirement. What these professional and graduate schools are asking for, is a body of liberally and culturally trained young men and women. They can then supply the technical training necessary upon this excellent foundation which Shepherd strives to give.

3. Many vocations and industries now require a higher training than that afforded in high schools. The junior college movement is spreading rapidly over the United States. The slower turnover in employment, in practically all fields of endeavor, leaves the youthful high school graduate to wait two or more years before he is needed in industry or vocations. The first two years offered here are devoted largely to general education as a foundation for the professional courses required on the upper level. This is largely a general junior college course.

4. Courses primarily intended for the education of teachers, such as shorthand, accounting, typewriting, chemistry, home economics, journalism and the like cannot help but be beneficial to the special student who does not expect to teach. Business and technical industry absorb this type of young person with high appreciation of the added training.

SHEPHERD STATE TEACHERS COLLEGE

HISTORY

Shepherd College dates its founding as a state normal school and teachers college to an Act of the Legislature of West Virginia passed February 27, 1872; but it had its incipency in a classical and scientific school styled "Shepherd College," certificate of incorporation of which is on record at Charleston, January 12, 1872. Work under State support began in September, 1872. By authority of the State Board of Education, Shepherd College State Normal School became a four-year teachers college on July 1, 1930, and the 1931 Legislature changed its name to Shepherd State Teachers College.

When the county seat of Jefferson county was moved from Shepherdstown to Charles Town in July, 1871, the people of Shepherdstown and vicinity decided to use the vacated courthouse for educational purposes. An article of incorporation for a school to be known as Shepherd College, designed to instruct students "in languages, arts and sciences," was drawn up and signed by C. W. Andrews, A. R. Boteler, C. T. Butler, G. M. Beltzhoover, David Billmyer, Samuel Knott, and Henry Shepherd. This body of incorporators gave themselves power to elect instructors, pay salaries, and prescribe courses of study. They appointed Professor Joseph McMurran first principal of the institution, which was opened in September, 1871, under the authority of the Board of Trustees, with forty-two students.

On February 27, 1872, the Legislature of West Virginia passed the following Act: "That a branch of the State Normal School be and the same is hereby established at the building known as Shepherd College, in Shepherdstown, in the county of Jefferson. The school is hereby placed on the same footing and subject to the same regulations as the other branches of the State Normal School; Provided, that the said building and lot on which it is erected shall be fitted up in a suitable manner for the purpose of such a school and conveyed in fee or for a term of years not less than ten, assigned or original, free of charge to the State for such fitting up, on occupancy." But the Normal School was not organized under this Act, and in September, 1872, the work of the College was resumed by order of the Board of Trustees. The large rooms in the old College building, now called McMurran Hall, had not yet been fitted up for occupancy, and only the rooms in the wings of the building were occupied.

On February 14, 1873, the Legislature of West Virginia amended the Act of February 27, 1872, making the Trustees of the College and the State Superintendent of Free Schools the Board of Regents for the government of Shepherd College Normal School. Before the school could be organized under this amended Act, the Legislature revised the whole school law and placed the school again "under the jurisdiction and control of the Regents of the State Normal School, in the same manner and to the same extent as the State Normal School at Marshall College." This Act bears the date of April 12, 1873.

In June, 1873, the Normal School Regents met in the Shepherd College building for the purpose of putting into force this Act, and then made an order establishing said branch of the Normal School

nunc pro tunc, that is to say, to make the order date back to September, 1872, and gave an order for the payment of the same amount of money that each of the other schools received for that year. At this same meeting, the Normal School Regents made their first appointment of teachers for the school and formulated a course of study and prescribed the conditions for graduating students.

LOCATION

The location of the college is most ideal. Situated in the charming old town of Shepherdstown, nestled on the cliffy crags of the beautiful and historic Potomac which sweeps in graceful curves across the Shenandoah Valley at this point, remarkably free from all insidious fevers and diseases, with a wholesome social and moral atmosphere, an educated and cultured community, comparatively easy of access, it affords unsurpassed attractions and advantages to the earnest student.

The college is located on scenic and historic ground. To the east loom up the fine wooded sites of the Blue Ridge, and to the west those of North Mountain. The Potomac River flows past the town and affords fine boating and fishing, while on its northern bank is the old historic Chesapeake and Ohio Canal. To the south and north spreads out the broad, beautiful and historic Valley of Virginia. Three miles north is Sharpsburg and the battlefield of Antietam with its fine monuments and the National Cemetery, while some seventy miles to the south is the famous Luray Cavern. The same distance to the east is Washington, the National Capital. All of these things cannot fail to leave their permanent impress on the mind of the observant student.

HOW TO REACH SHEPHERDSTOWN

Shepherdstown is on the Norfolk and Western Railroad, which connects with the main line of the Baltimore and Ohio Railroad at Shenandoah Junction, six miles to the south; or with the Western Maryland Railroad at Hagerstown, Md., eighteen miles to the north.

Students who live on or near the Baltimore and Ohio lines will come via that road to Martinsburg, and take bus at the Blue Ridge Terminal to Shepherdstown, a ride of eight miles. On week days the Shepherdstown bus leaves Martinsburg at 7:45 a. m., 8:30 a. m., 12:00 noon, and 5:00 p. m.; on Saturdays only at 10:30 p. m.; on Sundays only at 5:20 p. m.

The Hagerstown bus leaves Hagerstown at 5:30 p. m., reaching Shepherdstown at 6:05 p. m.

CONDITIONS OF ADMISSION

Admission will be based upon graduation from a standard high school, which according to the rules of the State Board of Education means the completion of sixteen standard units. It is provided that any curriculum prescribed or provided for in the new high school course of study for West Virginia may be accepted as meeting this requirement.

By special order of the State Board of Education, teachers of experience and others preparing to teach who are at least twenty-one years of age may be admitted and assigned to such college work as they are able to carry. In making up any deficiency in high school work, such mature students may substitute six college hours for a unit of high school work.

Suggested High School Curriculum for Prospective Teachers

Type curriculum for the ninth, tenth, eleventh, twelfth grades—recommended for high school students who are expecting to teach:

English	4 Units
Social Studies	3 Units
Science	2 Units
Mathematics	2 Units
Vocational Subjects or Languages	2 Units
In one of the preceding groups one additional unit	1 Unit
Health, Physical Education, Art and Music	2 Units
Total	16 Units

Credit for Work Done Elsewhere

Credit will be given students for satisfactory work done in other colleges given accredited standing by the State Board of Education, or accredited either by the Southern or North Central Association. Before receiving such credit, students must present a certified statement from such school setting forth in detail the work satisfactorily completed there.

All credits must be sent before the student's entrance to Dean Kenamond, Chairman of the Committee on Credits.

HOW TO ENROLL

The students on the opening day of a term or semester should see the Registrar in the Library, fill out an enrollment card, and then pay the tuition fee to the Financial Secretary found in the room adjoining the President's office. If any work has been done elsewhere, credits should be presented to the Dean, who will indicate in a general way the classification of any student. Students should then present themselves to their respective class officers (page 11), who will be found in their regular classrooms and will assist the student in making out programs of work. All students, except entering freshmen, should write out and carry a complete list of their credits with them when consulting about class assignments. The class assignment card should then be exchanged for class tickets, which will be taken up by the instructor at the first class meeting.

Every student should familiarize himself with the college catalogue and all requirements for certificates and degrees, and is held primarily responsible for meeting those requirements.

CLASSIFICATION OF STUDENTS

Classification of students is made at the opening of the regular school year in September on the following basis: first year, less than 23 semester hours; second year, 23 to 50 semester hours; third year, 51 to 86 semester hours; fourth year, 87 or more semester hours; unclassified, mature students who lack a portion of the required units for high school graduation. Students entering for a later term or semester are classified on the basis of 32 semester hours for second year, 64 for third year, and 96 for fourth year.

The student's total honor points must equal the minimum hours required for a particular classification at the beginning of a given term or semester.

AMOUNT OF WORK TAKEN

Thirty-six semester hours for the year is the maximum amount of work allowed. Thirty-two hours will usually prove sufficient for the average student. The student's first semester's work will be restricted to 17 hours and the work of any subsequent semester to 16 hours, unless preceding work has reached a quality point average of one. Exception to these rules may be made only on petition to the Committee on Credits.

EXPLANATION OF TERMS

A semester hour consists of one hour recitation with two preparation hours per week for eighteen weeks. Two laboratory or shop periods per week equal one hour's work. Periods are 60 minutes in length.

Program means the daily scheme of work.

LATE ENTRANCE

All students are urged to enroll on the first day of a semester or term, but sometimes the opportunity to attend college does not open up to the student until the term is well started. To avoid any disappointment on the late arrival, a student wishing to enter after the sixth day of a six weeks term, the ninth day of a nine weeks term, or the eighteenth day of an eighteen weeks term, should write the President for permission to enter late.

A fee of \$2.00 is charged for late registration.

ABSENCE FROM CLASSES

Students who are absent from classes, due to their own illness or to serious illness or death in their immediate families, may secure excuses from the President's office. Such excuses will permit a student, by arrangement with instructors, to make up the work missed. To be accepted, the excuse must be presented to the instructor within one week after the absence was incurred.

Excuses are not issued for "convenience" absences, such as are due to personal engagements of a business or other nature, to difficulties or conveniences in commuting arrangements, and the like.

Absences caused by participation in such college activities as athletics, debating, and chorus, entitle the student to arrange with instructors of classes missed to make up laboratory work, outside reading and reports, without deduction from the class grade, provided that the student write an explanation of such absence, has it certified by the coach, or director of the activity and presents it to the instructor immediately after the absence is incurred.

Instructors will be strict in imposing a proportionate reduction from the final grade when the number of unexcused and "convenience" absences is in excess of one for each credit hour assigned to the course.

If a student has been absent 15 per cent of the total class periods for any cause whatsoever, no final grade can be given without permission of the Committee on Credits.

WITHDRAWAL AND CHANGE IN ASSIGNMENT

Students desiring any change in assignment or permission to withdraw from any course should consult the Dean. Necessary withdrawals

from school should be reported to the Dean's office to avoid having all work reported as failures. Unauthorized withdrawals from class or school are reported as failures.

Withdrawal from the college must also be reported, and financial clearance made, at the President's office.

MARKING SYSTEM

A—Superior; B—Good; C—Average; D—Below average, lowest passing mark; E—Condition; F—Failure; I—Incomplete; W—Withdrew before mid-semester; WP—Withdrew passing after mid-semester; WF—Withdrew failing after mid-semester; WIF—Failure due to irregular withdrawal.

E—Condition indicates unsatisfactory work. When the condition is removed the grade cannot be higher than D.

If the deficiency reported by E is not made up within a year, the grade automatically becomes F.

I—Incomplete is given to all students who miss some of the last exercises because of illness or other equally good reasons. When the work missed is done satisfactorily the final grade may be any of the four passing marks.

If the deficiency represented by I is not made up within a year, the grade I automatically becomes F.

In a typical unselected group of 100 college students, we should normally expect to find approximately: A, 7; B, 23; C, 40; D, 23; I, E and F, 7.

Quality Points

A—3 quality points for each semester hour of credit.

B—2 quality points for each semester hour of credit.

C—1 quality point for each semester hour of credit.

D—0 quality points for each semester hour of credit.

Quality points are transferable among the colleges under the jurisdiction of the State Board of Education.

Honor Distinction

Students with averages of 2.50 or above graduate with high honors.

Students with averages of 2.00-2.49 graduate with honors.

SCHOLARSHIP REQUIREMENTS FOR CONTINUANCE IN COLLEGE

Any student who fails to pass on 50 per cent of the work carried in any semester will not be permitted to enroll the following semester without permission of the President.

AVERAGE NECESSARY FOR GRADUATION

While D is the passing grade for any subject, a weighted average of C on all subjects, or a total number of quality points equal to total semester hours of credit, is required for graduation.

Candidates for degree for high school teaching must average C in each teaching field and in the twenty required hours of education.

Candidates for degree for elementary school teaching must average C in the required hours in education.

SPECIAL CURRICULUM REQUIREMENTS FOR GRADUATION

Under Courses of Study appearing later in this catalogue may be found a statement of constants and special requirements for the different degrees and diplomas.

At least 45 semester hours of the work toward any degree must be elected from courses numbered 300 or above.

APPLICATION FOR GRADUATION

The Dean's office provides a blank form of application for graduation adapted to ready checking against requirements as to subject groups. Students not in residence throughout the regular year in which they hope to meet requirements for graduation by summer term attendance should write for application for graduation not later than February 15.

Candidates for graduation are required to be present, in cap and gown, at commencement exercises in June of the year in which they complete the work for a degree.

ADMISSION TO DIRECTED TEACHING

Requirements for admission to directed teaching are as follows:

1. Credit for six or more semester hours of education.
2. Reaching of prescribed standards in standardized tests in English fundamentals and handwriting, for either elementary or high school teaching. A standard test in arithmetic must also be passed to be admitted to any directed teaching, except for those whose high school teaching subject combinations include only English, French, art, music, social studies and physical education.
3. Quality points equal to total semester hours of credit up to the time of admission to directed teaching.
4. Quality points equal to total semester hours in education up to the time of admission to directed teaching.
5. Quality points equal to total semester hours of the teaching subject.
6. Senior standing for admission to high school teaching, and for the second block (Education 409) of directed teaching in the elementary school.

ENROLLMENT AND TUITION FEES

The State Board of Education has adopted the following fees:

West Virginia Students	\$25.00 a semester
Non-Resident Students	\$45.00 a semester

An additional fee of \$5.00 per student per semester is charged for athletics and other student activities.

Summer School ...	\$22.00 for six weeks; \$33.00 for twelve weeks
Extension Courses	\$5.00 per semester hour

FEES FOR PART-TIME STUDENTS

For students doing less than full work of a semester, the fees are as follows: For 1 semester hour, \$5.00; for 2 semester hours, \$8.00; for 3 semester hours, \$10.00; and \$3.00 for each additional hour up to and including 8 semester hours, after which full tuition shall be charged. Part-time students pay one-half of the regular fee for student activities.

Special fees for Summer School will appear in the Summer School Bulletin.

REFUNDING FEES

Students withdrawing from the college before the end of the second week of a semester may obtain a refund of three-fourths of the fees paid. Students withdrawing before the end of the fourth week of a semester may obtain a refund of one-half of the fees paid. After the end of the fourth week no part of the fees can be refunded.

For the Summer Term no fees are refunded after the end of the second week.

EXPENSES

Board and Room	\$216.00		\$216.00
Books and Stationery	25.00	to	30.00
Laundry	20.00	to	30.00
Tuition	50.00		50.00
<hr/>			
Total for Resident Students	\$311.00	to	\$326.00
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Total for Non-Resident Students	\$351.00	to	\$366.00

To this should be added traveling and incidental expenses, which will vary with the distance traveled in coming to the college, and the personal habits and inclination of the student.

APPROVED DEFINITION OF RESIDENCE

The residence of a person under 21 years of age is fixed by the residence of his parents, bona fide guardian, or the parents with whom he makes his home.

NOTE: A person named as a guardian for the purpose of obviating this provision is not a bona fide guardian. A declaration of intended residence in the State of West Virginia shall not constitute citizenship within said state for the purpose of establishing residence under this provision.

A resident student is one whose actual bona fide residence is within the State of West Virginia.

A person who resides in another state and comes into West Virginia for the purpose of attending school, or for any other temporary purpose must pay the tuition fee fixed for a non-resident student.

BOOKS

Students will do well to bring with them any books they may have, but should not purchase new books until they have enrolled and been assigned to their courses.

Students of the more advanced classes frequently have second-hand books for sale at from three-fifths to four-fifths of the original cost.

New books may be secured from the College Book Store, at approximately one dollar per semester hour of credit.

BOARDING

Dormitory—So far as accommodations allow, young women without relatives in town will room and board in the dormitory.

A reservation fee of \$5.00 should accompany each application for dormitory accommodations. This will apply toward payment of dormitory fees. In no case will fees be returned.

All the bed linen and toweling for the dormitory rooms are furnished by the state, but each student is requested to bring a pair of woolen blankets, one quilt, one small rug, dresser scarf. Curtains are not furnished but can be purchased jointly by room-mates.

Private Homes—Many of the best homes in the town accommodate student roomers and boarders. Young women who fail to secure places in the dormitory take advantage of the privileges, and men also find accommodations in private homes where they seem to be well satisfied with their treatment. Board and room with private families varies from \$6.00 to \$8.00 per week.

The President has jurisdiction over these boarding places and persons who keep student boarders are required to enforce any regulation in reference to the conduct of students in their homes which he may from time to time feel it necessary to prescribe.

STUDENT LIVING

The following is an order of the State Board of Education for all colleges where dormitories are maintained for women:

"The college authorities recognize only the relationships of: grandparents, parents and a married brother or sister as justifying a woman student to sign 'Living with relations.'

"The college authorities do NOT recognize that a woman student may register to live with aunts, uncles, cousins, or friends. Such arrangements are looked upon as exceptional, and will be granted by the Dean of Women only upon personal application of both parties and under very unusual circumstances.

"The Housing Regulations pertain to ALL women registering in colleges under control of the State Board of Education, regardless of age or marital status, and are in effect during all sessions, summer as well as spring and fall.

"A complete list of approved rooming houses for colleges under the supervision of the State Board of Education may be procured from the offices of Dean of Women."

DORMITORY RULES

The following rules have been adopted by the State Board of Control:

1. No person shall room in the dormitory who does not board there.
2. No student who is not a resident of the State of West Virginia shall room in the dormitory, except by special permission.
3. The rates are as follows:

Board per week	\$5.50
Rooms, per week, per person50

The rules and regulations for the government of the dormitory are designed to meet the intellectual, social and moral needs of the students and are rigidly enforced. Any student who steadfastly refuses to conform to the regulations shall be dismissed from the school. No deductions are made on account of absence from the dormitories except at the regularly scheduled holiday vacations, and in cases of illness.

Students are required to replace all broken or useless electric light globes in their rooms during occupancy. For any mutilation of walls, floors or furnishings or loss incurred by the student a replacement fee will be charged.

Radio in Room—A student operating a private radio in a dormitory room is charged a service fee of 50 cents per semester.

STUDENT LOAN FUND

A few years ago a student loan fund amounting to about \$150 was contributed by alumni of the school and several worthy young people have already been aided. The class graduating in 1917 invested \$100 in a Liberty Bond, and the faculty at the same time invested \$50, both contributing thus to the loan fund. Since that time contributions have been increasing in number until the fund now approaches \$500.

The Y. W. C. A. contributed \$50 to the fund in 1927. Miss Ella M. Turner also makes a contribution of \$50 annually.

The class of 1926 left \$150 as a class fund which is to supplement the Student Loan Fund.

The fund is in charge of W. H. S. White, president of the school and ex-officio chairman of the loan committee; Ella M. Turner, member of the faculty and alumni; and Mr. Freel G. Welshans, president of the alumni association. Applications for loans from the fund should be made to the president of the school.

Last year students were loaned \$1,000 from the West Virginia Knight Templar Student Loan Fund. This is a great boon to deserving students. The amount is limited to \$250 a year to each student.

RAYMOND BABY SCHOLARSHIP FUND

Two scholarships are made possible by bequest of the late Raymond Baby and will be in the amount of income from \$8,696.15 and seven shares of Crown Savings and Loan Company Capital Stock.

RELIGIOUS INFLUENCE

It is not so be supposed because this is a State School and in no way connected with any religious denomination or sect that it encourages any the less character building and religious living. On the contrary, it is often found that the moral and religious atmosphere that pervades State Schools such as this is in every way as wholesome and as conducive to upright Christian living as that of schools which are under the control of some religious sect.

Shepherdstown has most excellent advantages in this regard, there being six churches having regular services, presided over by a clergy of unusual ability for so small a town. Students are welcomed to their services by both pastor and congregations and find here a pleasant church home. Most of the students are active workers in the Sunday schools and churches, as are also most of the members of the faculty.

A Young Women's Christian Association and a Young Men's Christian Association are active organizations of the college.

SOCIAL DIVERSIONS

Social diversions of a pleasing cultural character are not lacking at Shepherd College. Receptions are given each year by the faculty and the various student organizations. All these functions are given under proper supervision and they do much toward bringing about the cordial and sympathetic relationship between faculty and students that is so characteristic of this college.

GENERAL REGULATION ON DISCIPLINE

The regulations of the college shall require from every student decorous, sober, and upright conduct so long as he remains a member of the college student body, whether within the college precincts or anywhere else.

The president and faculty shall have authority to formulate specific regulations for the administration of this provision.

COLLEGE ASSEMBLIES

A college assembly is held each Wednesday morning at 10 o'clock, at which there are special lyceum or entertainment numbers, visiting speakers of note, and programs prepared by student groups. Every student is expected to be present at these assemblies.

TRANSCRIPT OF CREDIT

At the end of any semester or term, students who wish to discontinue their work or to transfer to another institution may secure transcripts of their credit and certificates of honorable dismissal by applying to the Dean, and submitting clearance slips from the Book Store, Library, Dormitory and Financial Secretary that all bills are paid. No charge is made for the first transcript, but each copy thereafter will be charged for at the rate of one dollar (\$1.00) per copy. Carbon copies of transcript are charged for at the rate of 25 cents per copy.

PHYSICAL EQUIPMENT

BUILDINGS

McMurran Hall—This is the original Shepherd College building, erected by Rezin D. Shepherd in 1860 for community use. This was transferred by perpetual lease to the Board of Trustees of Shepherd College by Shepherd Brooks, of Boston, on April 21, 1891. It contains six commodious rooms for classes in music, journalism and public speaking.

Reynolds Hall—This building, which adjoins McMurran Hall, was erected in 1899 by the citizens of Shepherdstown and put at the disposal of the college. It is now used for theatricals and assembly programs.

Knutti Hall—This is the main college building, completed and first occupied in the spring of 1904. The basement contains a gymnasium, lavatories, rest rooms, a manual training shop and laboratories for the physics and geography departments. The first floor contains the President's office, Dean's office, library, rest room, and six commodious class rooms. On the second floor are found an auditorium seating about five hundred, five class rooms, offices and rest rooms.

Miller Hall—This hall for women, erected in 1915, is a three-story colonial dormitory just two squares from the main building. The dining room, with a capacity of one hundred or more, laundry, kitchen, serving room and the heater room are on the first floor. On the second floor are a large reception room, office, rest rooms and nine bed rooms. Each bed room contains two closets and lavatory with hot and cold water. The third floor contains thirteen bed rooms, and rest rooms. The east, north and south sides have porches.

All inquiries concerning room should be addressed to the President of the College, or to Miss Blanche Price, Dean of Women.

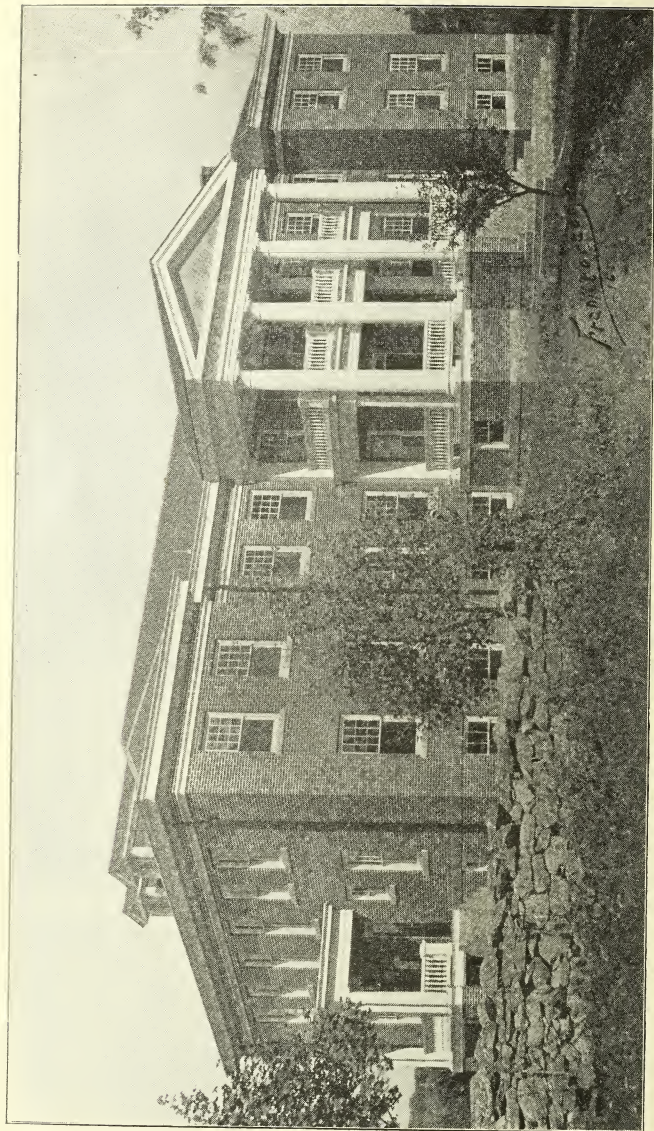
President's Cottage—A ten-room home for the President, bought by the College in 1915.

Rumsey Hall—This is the men's dormitory, one square from the main building, purchased by the College in 1921, originally a hotel building. It contains twenty-seven bed rooms, two reception rooms, bath rooms and lavatories. No dining hall is maintained in the building. Meals for men are served in the dining room at Miller Hall.

Reservations may be made by applying directly to the President of the college.

White Gymnasium—This building, erected in 1925, has ample room for physical education classes, basketball, indoor baseball and tennis.

Home Economics Cottage—This cottage is one of the older buildings in Shepherdstown and was purchased by the College in 1927. On the first floor are two large rooms, one used as a dining room and the other as a kitchen. On the second floor are a bed room, sitting room and lavatory.



MILLER HALL—GIRLS' DORMITORY

Science Hall—This is a three-story, 58 by 121, building erected at a cost of \$140,000 and made available for use at the beginning of the 1942 summer term. This building is ample to accommodate all the work in science for a college with an enrollment of 400 students. The first floor is devoted to a social room, laboratories for foods, dietetics, textiles and clothing, and a unit for geology lectures and laboratory. The second floor has laboratories and class rooms for elementary and advanced biology, bacteria culture room, museum, a plant room and an animal room. The third has a classroom and laboratories for elementary and advanced chemistry, a weighing room, and a classroom and a laboratory for physics.

LIBRARY

The library occupies an attractive and well lighted section of the first floor of Knutti Hall, extending nearly the length of the rear of this building. It contains approximately 16,000 well-selected volumes, including reference works, authoritative writing on education, and representative literature of outstanding modern authors as well as the classics of the past. About 150 general, technical and professional periodicals are subscribed for, covering all courses in the curriculum, especially those relating to elementary and secondary education. The library offers a pleasant environment for study and research. It is open from 8:00 a. m. until 5:00 p. m. every school day and from 9:00 a. m. until noon on Saturday.

FAIRFAX FIELD

This fine field lies in the rear of Miller Hall and is entirely adequate for all open air games, football, baseball, hockey and track. During the past year this field has been considerably improved by tile drainage and grading and erection of walls at a cost of approximately \$15,000. A large grandstand was erected several years ago on the south side of the field.

STUDENT ACTIVITIES

Young Women's Christian Association—The regular time of meeting is Monday evening.

Young Men's Christian Association—The regular time of meeting is Monday evening.

The Picket—This college paper now in its forty-seventh year is issued twenty times a year by a staff of student editors elected from the class in journalism.

The Student Association—This is directed by the student president, vice-president, secretary-treasurer and members of the student council elected two from each class.

This association has a committee on social activities, a committee on student publications, and a committee on athletics.

Award of athletic insignia and gold medals for intercollegiate orators and debaters are made through this association.

Alpha Psi Omega—This is the National Honorary Dramatic Fraternity of the campus. It was founded at Fairmont State Teachers College in 1925 and chartered at Shepherd State Teachers College in 1932.

Kappa Delta Pi—This is a National Society in education open to juniors and seniors maintaining honor standards in academic subjects and education. Founded at the University of Illinois in 1911, its 119th, or Delta Psi Chapter was installed at Shepherd State Teachers College on May 27, 1939.

Forensic Society—Shepherd has always taken an active part in intercollegiate debating and oratory. All students interested in forensic work are urged to try out for either debate or oratory. Individuals are selected to represent the college in intercollegiate contests by eliminations held earlier in the season. English credit is given for participation in either debate or oratory.

For several years Shepherd debating teams have not only engaged teams from leading colleges in this region but have won more than their proportionate share of contests in the West Virginia tournament and in the large regional tournament held annually at Winthrop College, at Rock Hill, South Carolina.

International Relations Club—A group of students organized for the study of international problems, and sponsored by the Carnegie Foundation on condition that the members study and discuss world affairs from an unprejudiced and objective point of view.

Social Fraternities—Social fraternities are represented by the Phi Chi Sorority, the Theta Sigma Chi Fraternity, the Zeta Sigma Fraternity (West Virginia Gamma Chapter), and the Alpha Sigma Tau Sorority (Chi Chapter).

The Shepherd College Choir—The Choir was organized in September, 1936, for the purpose of offering opportunity for study and public performance of the best choral literature, especially that of the a capella style. In addition to concerts given locally, the choir takes an extended tour. To meet the exacting requirements essential to a perfect performance, the choir practices four times a week. Students who wish to gain entrance to the choir must make application for membership and take tests for talent and ability during the first week of the first semester.

Future Teachers of America—The Cohongoroota Chapter of the Future Teachers of America was chartered in 1939 by the National Education Association and has for its purpose the development of a professional spirit in prospective teachers.

COURSES OF STUDY

Five courses of study are offered, as follows:

1. Curriculum for Third Class Collegiate Elementary Certificate, consisting of two years and preparing for teaching in the elementary school. Heretofore this has been known as the Standard Normal Course.
2. Curriculum for Second Class Collegiate Elementary Certificate, consisting of three years and preparing for teaching in the elementary school.
3. Degree Course in Elementary Education, consisting of four years.
4. Degree Course in Secondary Education, consisting of four years.
5. Curriculum for Public School Certificate, consisting of four years and preparing for teaching in both elementary and high schools, or the "single curriculum." At present this curriculum is in the experimental stage, and for the year 1942-1943 the offerings will be limited for the most part to freshman subjects.

CURRICULUM FOR THIRD CLASS COLLEGIATE ELEMENTARY CERTIFICATE

(A two-year program for the training and certification of elementary teachers and principals, as outlined in Bulletin I, Certification of Teachers, 1938, issued by the State Department of Education.)

Students admitted to this curriculum must attain a definite standard in the following subjects: English, composition, spelling, and arithmetic—the eighth grade norm on a standard test; and penmanship—70 on the Ayers' scale.

Subjects required:

Composition, 5 hrs.; Children's Literature, 2 hrs.; 3 hrs. elective from Literature, Advanced Composition, Library Work.

American History and Government, 6 hrs.; West Virginia History, Government and Geography, 3 hrs.; Sociology or Economics, 2 hrs.; Geography, 2 hrs.; 2 hrs. elective from advanced courses in History, Government, Economics, Sociology, Geography.

Biological Science, 3 hrs.; Physical Science, 3 hrs.

Practical Arithmetic, 2 hrs.

Introduction to Music, 2 hrs.; Public School Music, 4 hrs.

Introduction to Art, 2 hrs.; Public School Art, 2 hrs.

Health Education, 2 hrs.; Physical Training, 2 hrs.; Graded Games and Playground Supervision, 2 hrs.

Educational Psychology, 3 hrs.; Principles, Methods, and Management in Elementary Schools, 3 hrs.; Organization and program of Study

of the West Virginia School System, 2 hrs.; Directed Teaching, including training in the primary, intermediate and upper elementary grade levels, 3 hrs.

Education electives, 2 hrs.

Academic electives, 2 hrs.

This certificate requires 64 hours and recommendation from the college where 32 hours of residence work has been completed or from the college where the last 16 hours of residence work has been completed in addition to a year's residence in another institution. Twelve hours of extension work is permitted.

This certificate requires a general average of C on total hours, and an average of C on hours offered in Education.

Completion of this curriculum entitles the student, upon application and payment of a fee of one dollar, to receive a third class collegiate elementary certificate valid for three years and renewable under certain conditions for three-year periods.

CURRICULUM FOR SECOND CLASS COLLEGIATE ELEMENTARY CERTIFICATE

(A three-year program for the training and certification of elementary teachers, as outlined in Bulletin I, Certification of Teachers, 1938, issued by the State Department of Education.)

Subjects required:

English Composition, 5 hrs.; Children's Literature, 2 hrs.; 5 hrs. elective from Literature, Advanced Composition, Library Science and Speech.

United States History and Government, 6 hrs.; West Virginia History, Geography and Government, 3 hrs.; Economics or Sociology, 2 hrs.; Geography, 2 hrs.; 2 hrs. elective from History, Government, Economics, Sociology, Geography.

General Biological Science, 3 hrs.; General Physical Science, 3 hrs.; elective Science, 3 hrs.

Practical Arithmetic, 2 hrs.

Introductory Music, 2 hrs.; Public School Music, 4 hrs.

Introductory Art, 2 hrs.; Public School Art, 4 hrs.

Health Education, 2 hrs.; Physical Education, 2 hrs.; Graded Games and Playground Supervision, 2 hrs.

Educational Psychology, 3 hrs.; Principles, Methods and Management in Elementary Schools, 5 hrs.; Directed Teaching, 3 hrs.; West Virginia School System and Program of Study for Elementary Schools, 2 hrs.; 2 hrs. elective from History of Education, Philosophy of Education, Educational Sociology, Kindergarten-Primary Education, Tests and Measures, Child Psychology, Elementary School Administration and Supervision.

Electives, 25 hrs., not more than 9 of which may be in Education.

An average of C is required in Education and in total hours.

Directed teaching shall include training in the primary and intermediate and upper grades.

Completion of this curriculum entitles the student, upon application and payment of fee of one dollar, to receive a second class collegiate elementary certificate valid for four years, and renewable under certain conditions for four-year periods.

CURRICULUM FOR DEGREE IN ELEMENTARY EDUCATION

This is a four-year program for the training and certification of elementary teachers and principals.

Completion of this curriculum entitles the graduate, upon application and payment of a fee of one dollar, to receive a collegiate elementary certificate valid for five years, and renewable under certain conditions for five-year periods.

Requirements

English Composition, 5 hours; Speech, 2 hours; Children's Literature, 2 hours; elective English, 6 hours from Literature, Advanced Composition and Library Science.

United States History and Government (integrated), 6 hours; West Virginia History, Government and Geography (integrated), 3 hours; Economics, 2 hours; Sociology, 2 hours; Geography, 2 hours; elective Social Studies, 3 hours from History, Government, Economics, Sociology, Geography.

Practical Arithmetic, 2 hours.

General Biological Science, 3 hours; General Physical Science, 3 hours; elective Science, 3 hours from Biological Science and Physical Science.

Introduction to Music, 2 hours; Public School Music, 4 hours.

Introduction to Art, 2 hours; Public School Art, 4 hours.

Health Education, 2 hours; Physical Education, 2 hours; Graded Games and Playground Supervision, 2 hours.

Educational Psychology, 3 hours; Teaching Methods, 5 hours; Directed Teaching, 5 hours; West Virginia School System and Elementary Course of Study, 2 hours; a minimum of 5 hours required electives, or a maximum of 9 hours permitted electives, from History of Education, Philosophy of Education, Educational Sociology, Kindergarten-Primary Education, Tests and Measures, and Elementary School Administration and Supervision.

General electives, 46 hours.

At least 45 hours of the total of 128 hours required must be selected from third and fourth year courses.

Directed teaching shall include training in the primary and intermediate and/or upper elementary grade levels. Each semester hour shall require a minimum of 18 clock hours consisting of at least 50 minutes in the classroom. Of the total clock hours submitted for this minimum requirement, the maximum in observation shall not exceed 30 per cent.

A 1.0 average in professional subjects will be required for enrollment in directed teaching.

CURRICULUM FOR DEGREE IN SECONDARY EDUCATION

This is a four-year program for the training of high school teachers. Completion of this curriculum entitles the graduate, upon application and payment of a fee of one dollar, to receive a first class high school certificate valid for five years and renewable under certain conditions for five-year periods.

Requirements

General requirements Minimum 31 Sem. Hrs.

English 8 Sem. Hrs.

Composition (5)

Literature (3)

Speech 2 Sem. Hrs.

Social Studies 12 Sem. Hrs.

History, Government, Sociology, Economics and Geography. (At least one course in each of three subjects or fields must be completed.)

Science or Mathematics 6 Sem. Hrs.

Physical Education and Health 3 Sem. Hrs.

Professional Requirements Minimum, 20 Sem. Hrs.
Maximum, 24 Sem. Hrs.

Ed. 201. Educational Psychology 3 Sem. Hrs.

Ed. 301. Psychology of Secondary Education 2 Sem. Hrs.

Ed. 332. Secondary School Methods and Management 4 Sem. Hrs.

Ed. 407. Directed Teaching in High School 5 Sem. Hrs.

Electives, 6 to 10 semester hours from

Ed. 415. High School Tests and Measures 2 Sem. Hrs.

Ed. 411. Philosophy of Education, or

Ed. 311. Educational Sociology 2 Sem. Hrs.

Ed. 312. History of Modern Education 2 to 3 Sem. Hrs.

Ed. 401. High School Organization and Administration 2 Sem. Hrs.

Ed. 416. The Junior High School 2 Sem. Hrs.

Directed Teaching shall be completed on the junior or senior high school level in the fields designated on the certificate. Each semester hour shall require a minimum of 18 clock hours consisting of at least 50 minutes in the classroom. Of the total clock hours submitted for this minimum requirement, a maximum in observation shall not exceed 30 per cent.

A 1.0 average in professional subjects will be required for enrollment in directed teaching.

Teaching field requirements* Minimum Sem. Hrs.

Art 24

Biology 26

Biology and General Science 34

Commerce 24

English 24

French or Latin** 24

General Home Economics 26

Mathematics** 22

Physical Education	24
Physical Science	24
Physical and General Science	34
Social Studies	24

*Number of teaching fields and combination of fields optional.

**Two semester hours will be deducted for each high school unit in Mathematics or French or Latin, with a maximum deduction of 6 hours in each.

A scholarship average of 1.0 in the total of 128 hours needed for graduation, in the approved teaching fields, and in the professional subjects, will be required.

At least 45 hours must be taken from third and fourth year courses.

High School Teaching Fields

ART Minimum 24 Sem. Hrs.

Required:

Art 101, 102 and 104	6 Sem. Hrs.
Design 301, 302	6 Sem. Hrs.
History and Appreciation 303, 304	6 Sem. Hrs.
Painting 402 or 403	3 Sem. Hrs.
Sculpture 405	3 Sem. Hrs.

BIOLOGY Minimum 26 Sem. Hrs.

Required:

Botany 201 or 202	4 Sem. Hrs.
Zoology 231 or 232	4 Sem. Hrs.
Electives, 10 Sem. Hrs. from Biology 303, 306, 321, 344, 404, 405 and 406.	
Chemistry 111, 112	8 Sem. Hrs.

BIOLOGY AND GENERAL SCIENCE Minimum 34 Sem. Hrs.

Required:

Botany 201 to 202	4 Sem. Hrs.
Zoology 231 or 232	4 Sem. Hrs.
Electives, 8 Sem. Hrs. from Biology 303, 306, 344, 404, 405, and 406.	
Chemistry 111, 112	8 Sem. Hrs.
Physics 211, 212	8 Sem. Hrs.
Geology 206	2 Sem. Hrs.

COMMERCE Minimum 24 Sem. Hrs.

Accounting	6 Sem. Hrs.
Typewriting	4 Sem. Hrs.
Retail Merchandising	3 Sem. Hrs.
and	
Shorthand	8 Sem. Hrs.
Secretarial Training	3 Sem. Hrs.
or	
Commercial Law	3 Sem. Hrs.
Mathematics of Finance	2 Sem. Hrs.
Economic Problems	3 Sem. Hrs.
Money and Banking	3 Sem. Hrs.

ENGLISH Minimum 24 Sem. Hrs.

Required:

Composition, Oral and Written 10 Sem. Hrs.

201. Effective Speaking 2 Sem. Hrs.

101, 102. English Composition 5 or 6 Sem. Hrs.

Electives, 3 or 2 Sem. Hrs. from

311. Expository Writing 2 Sem. Hrs.

405. Study of English Language 3 Sem. Hrs.

Literature 12 Sem. Hrs.

106. American Literature 3 Sem. Hrs.

203. English Literature 3 Sem. Hrs.

Elective, 6 Sem. Hrs. from English 215,
301, 302, 303, 304, 307, 308, 309, 312,
313, 314, and 404.

Special Activities 2 Sem. Hrs.

Library Work 217 or Journalism 205.

FRENCH—Beyond 2 units in high school or Beginner's French

101, 102 20 Sem. Hrs.

201. Fiction of the 19th Century 3 Sem. Hrs.

202. Drama of the 19th Century 3 Sem. Hrs.

301, 302. Advanced Readings 6 Sem. Hrs.

401. Advanced Grammar 2 Sem. Hrs.

402. Oral French 2 Sem. Hrs.

403. French Literature 2 Sem. Hrs.

404. French Civilization and Culture 2 Sem. Hrs.

GENERAL HOME ECONOMICS 26 Sem. Hrs.

201, 202. Foods 6 Sem. Hrs.

103. Textiles 2 Sem. Hrs.

104. Clothing Construction 2 Sem. Hrs.

301. Advanced Clothing 3 Sem. Hrs.

306. Home Furnishing 4 Sem. Hrs.

307. Home Management 3 Sem. Hrs.

304. Child Development 2 Sem. Hrs.

309. Dietetics 4 Sem. Hrs.

MATHEMATICS 22 Sem. Hrs.

(A deduction of 2 semester hours is allowed for each high school unit, with a maximum deduction of 6 hours.)

101. Solid Geometry 3 Sem. Hrs.

102. Plane Trigonometry 3 Sem. Hrs.

201. Algebra 4 Sem. Hrs.

202. Unified Mathematics 3 Sem. Hrs.

232. Analytic Geometry 3 Sem. Hrs.

305. Differential Calculus 3 Sem. Hrs.

306. Integral Calculus 3 Sem. Hrs.

PHYSICAL EDUCATION 24 Sem. Hrs.

Required:

Biology 306. Physiology	4 Sem. Hrs.
103. Personal Hygiene	2 Sem. Hrs.
312. Health Education	2 Sem. Hrs.
406. Principles, Organization and Administration	2 Sem. Hrs.
401 or 404. Individual Gymnastics	1 Sem. Hr.

Team Sports

For Men	5 Sem. Hrs.
From 306, 307, 403.	
For Women	3 Sem. Hrs.
From 211, 307.	

Recreational Activities

For Men	3 Sem. Hrs.
From 203, 204, 206, 304, 313.	
For Women	3 Sem. Hrs.
From 203, 204, 206, 313.	

School and Community Activities	4 Sem. Hrs.
From 303, 314, 202.	

Rhythms

For Men	1 Sem. Hr.
For Women	3 Sem. Hrs.
From 321, 322, 323.	

PHYSICAL SCIENCE 24 Sem. Hrs.

Chemistry	12 Sem. Hrs.
From 111, 112, 311, 312, 316.	
Physics 211, 212	8 Sem. Hrs.
Electives	4 Sem. Hrs.
From Advanced Chemistry or Physics	

PHYSICAL AND GENERAL SCIENCE 34 Sem. Hrs.

Chemistry	12 Sem. Hrs.
Physics	8 Sem. Hrs.
Biology 201 or 202 and 231 or 232	8 Sem. Hrs.
Geology 206	2 Sem. Hrs.
Electives	4 Sem. Hrs.
From Advanced Biology or Chemistry or Physics.	

SOCIAL STUDIES 24 Sem. Hrs.

History	14 Sem. Hrs.
103, 104. Modern Europe	6 Sem. Hrs.
201, 202. American History	6 Sem. Hrs.
321, West Virginia History	2 Sem. Hrs.
Government, American Federal 301	3 Sem. Hrs.
Economics, Principles 205	2 Sem. Hrs.
Sociology, General 203	2 Sem. Hrs.
Geography	3 Sem. Hrs.
From 101, 102, 301.	

The following table lists the Teaching Fields and indicates the approved Teaching Combinations:

Teaching Field	A. Agriculture	B. Art	C. Biology	D. Commerce	E. English	F. French	G. Home Economics	H. Ind. Arts	I. Latin	J. Mathematics	K. Music	L. Physical Educ.	M. Phys. & Gen. Sci.	N. Social Studies	No. Comb.
A. Agriculture			1					1					1		3
B. Art					1	1	1	1		1	1			1	7
C. Biology	1						1			1		1	1		5
D. Commerce					1					1	1			1	4
E. English		1		1		1			1		1			1	6
F. French		1			1						1	1		1	5
G. Home Economics		1	1								1	1		1	5
H. Ind. Arts	1	1								1		1	1		5
I. Latin					1									1	2
J. Mathematics		1	1	1				1				1	1	1	7
K. Music		1		1	1	1	1					1		1	7
L. Physical Education			1			1	1	1		1	1		1	1	8
M. Phys. & Gen. Science	1		1					1		1		1			5
N. School Studies		1		1	1	1	1		1	1	1	1			9
No. Combinations	3	7	5	5	6	5	5	5	2	7	7	8	5	9	78

CURRICULUM FOR PUBLIC SCHOOL CERTIFICATE

(The "Single Curriculum")

GENERAL OUTLINE OF REQUIREMENTS

Education:

- 6 hours Human Growth and Development (first year).
- 3 hours Psychology of Learning.
- 2 hours Primary Methods.
- 3 hours Upper Grade and High School Methods.
- 6 hours Directed Teaching in Elementary and High School.
- Electives not to exceed 6 hours.

English:

- 6 hours Written and Spoken English (first year).
- 3 hours Backgrounds of Literature. Children's Literature with slightly changed emphasis.
- 3 hours Advanced Written and Spoken English.
- 3 hours Study and Appreciation of English Literature.
- 3 hours Study and Appreciation of American Literature.

Science:

6 hours General Biological Science (first year).

The first three hours is a study of the principles of general biology; the second three hours will include materials from the fields of nutrition, eugenics, agriculture, entomology, and taxonomy of plants and animals.

6 hours General Physical Science (second year).

Social Studies:

6 hours Development of Social Institutions (first year).

The first half is an interpretative treatment of European History; the second half, an interpretative treatment of American History.

6 hours Fundamental Social Problems.

An integrated social science course introducing the important concepts of economics, sociology, political science, and human geography.

3 hours West Virginia History, Geography and Government.

2 to 3 hours World Geography.

Art:

6 hours.

Music:

6 hours.

Health and Physical Education:

8 hours.

Teaching Subject Specializations:

34 to 43 hours, to make a total of 128 for the "single curriculum."

NON-CREDIT SUBJECTS

Arithmetic. A standard Arithmetic Test is given to all students preparing for elementary school teaching and students who select Science or Mathematics or Commerce as a high school teaching subject. The standard for the eighth grade must be met or the student is required to take additional work in the subject.

This test is given at 11 o'clock on the first Friday of each term or semester. No credit in Practical Arithmetic is given until this test is passed.

English. A standard English test is given all first year students.

This test is given at 9 o'clock on the Fall enrollment day for freshmen. No credit in English 101 is given until this test is passed.

Those who do not meet eighth grade standards are required to take the work without credit until the standard is reached.

Writing. All students are required to make a grade of 70 on the Ayres Handwriting Scale before receiving credit on Education 203.

RESIDENCE WORK REQUIRED

At least 36 weeks of residence work is required for a degree and a portion of this residence must be during the year in which the degree is granted.

EXTENSION WORK ALLOWED

The amount of extension work that may be credited in meeting the requirements for a degree is 24 hours.

The total amount of extension work that may be done during one term of teaching shall not be more than 6 hours.

SUMMER SCHOOL

A Summer School for teachers and those expecting to teach was first instituted here during the summer of 1907. The experiment proved so successful that a similar school was again instituted in the summer of 1908. The thirty-sixth annual summer school was opened June 8, 1942.

Those who are interested in summer school work for next year should notify the President, or A. D. Kenamond, director of summer school, early in the spring of 1943.

OUTLINE OF WORK BY DEPARTMENTS

Scheme of Numbering Courses—Courses numbered 101 to 199 are for first year students; 201 to 299 for second year students; 301 to 399 for third year students; 401 to 499 for fourth year students. First year students are not admitted to courses numbered 301 or above. Third and fourth year students must elect at least one-half of their work from courses numbered 301 or above.

ART

Mrs. Scanlon

- 101. **Introduction to Art.** Credit—Two hours.
- 102. **Public School Art.** Credit—Two hours.
- 104. **Commercial Art.** Credit—Three hours.
- 202. **Mechanical Drawing.** Credit—Three hours.
- 211. **Introduction to Crafts.** Credit—Two hours.
- 301. **Principles of Design.** Credit—Three hours.
- 302. **Applied Design.** Credit—Three hours.
- 303. **History and Appreciation of Art.** Credit—Three hours.
- 304. **History and Appreciation of Art.** Credit—Three hours. Continuation of Art 303.
- 305. **Advanced Public School Art.** Credit—Two hours.
- 401. **Advanced Design.** Credit—Two hours.
- 402. **Oil Painting.** Credit—Three hours. By permission of the instructor.
- 403. **Water Color Painting.** Credit—Three hours. By permission of the instructor.
- 404. **Ceramics.** Credit—Three hours. By permission of the instructor.
- 405. **Sculpture.** Credit—Three hours. By permission of the instructor.

For requirements for special non-academic certificate in art, see page 14 of Bulletin I, 1938, Certification of Teachers, State Department of Education, Chareston, West Virginia.

BIOLOGY

Mr. Bretnall

- 101. **General Biological Science.** A study of the principles of general biology. Credit—Three hours.
- 102. **General Biological Science.** Includes materials from the fields of nutrition, eugenics, agriculture, entomology, and taxonomy of plants and animals. Credit—Three hours.

- 201, 202. **General Botany.** Credit—Four hours each semester. Two lectures and four laboratory hours.
231. **Invertebrate Zoology.** Credit—Four hours. Two lectures and four laboratory hours.
303. **Entomology.** A study of insects in general. Credit—Three hours.
306. **Human Physiology.** Credit—Four hours.
321. **Plant Taxonomy.** Credit—Three hours. Botany 201 and 202 are prerequisite.
322. **Plant Physiology.** Credit—Three hours.
332. **Comparative Anatomy.** Credit—Four hours. Prerequisite: either junior standing or credit for Invertebrate Zoology.
344. **Genetics.** Credit—Three hours. Botany and Zoology are prerequisite.
401. **Histology.** Credit—Three hours. Botany and Zoology are prerequisite.
404. **Bacteriology.** Credit—Two to four hours.
405. **Microscopic Anatomy.** A study of the tissues of the mammal body on a laboratory basis. Credit—Three hours.
406. **Embryology.** A study of vertebrate development. Credit—Three hours.

COMMERCE

Miss Williams, Miss Schley, Dr. Bushong

101. **Accounting.** The fundamental principles of accounting, the business cycle, financial statements, adjustments, recording routine. The practice set deals with single proprietorship, and the workbook carries out each of the text topics. Credit—Three hours.
102. **Accounting.** Partnership and the corporation, accounting for manufacturing. The practice set combines accounting for partnership and the corporation. Credit—Three hours.
- 103, 104. **Typewriting.** Credit—Two hours each semester, four days a week. The first semester aims to develop proper technique in the touch method. Attention is given in the second semester to practice with business letter forms and tabulation and to development of speed. A minimum speed of forty words a minute is set. Methods of giving typewriting instruction in groups are illustrated for the prospective high school teacher.
- 201, 202. **Stenography. Functional Shorthand.** Credit—Four semester hours each semester.
301. **Advanced Accounting.** Credit—Two hours.
302. **Secretarial Training and Office Practice.** Credit—Three hours.
303. **Commercial Law.** Credit—Three hours.
304. **Retail Merchandising.** Credit—Three hours.
- 321, 322. **Advanced Stenography.** Emphasis on speed in shorthand. Credit—Two hours each semester.

Credit toward commerce certificate is given for Economics 206 and 305 and for Mathematics 211.

Short Course in Commerce

A course, carrying full standard college credit, to qualify for many commercial positions is designed for students who can spend only one year in college.

First Semester

Typing 103, 2 hours; Stenography 201, 4 hours; Accounting 101, 3 hours; Written and Spoken English 101, 3 hours; Mathematics of Finance, 2 hours; elective, 2 hours.

Second Semester

Typing 102, 2 hours; Stenography 202, 4 hours; Accounting 102, 3 hours; Written and Spoken English 102, 3 hours; Geography, 3 hours; elective, 1 to 2 hours.

EDUCATION

Dr. Ash, Dean Kenamond, Miss Shaw, Miss Gall

General Education

- 101, 102. **Human Growth and Development.** Offered for freshmen taking the "single curriculum." Two class periods and two laboratory periods each week. Credit—Three hours for each semester.
201. **Educational Psychology.** Credit—Three hours. Dean Kenamond. An introductory course in psychology of learning for students of education.
311. **Educational Sociology.** Credit—Two hours. Dr. Ash. To study the sociological laws, forces, principles and influences that have special educational significance and to show the application of these to our educational procedures and practices.
312. **History of Modern Education.** Credit—Three hours.
411. **Philosophy of Education.** Credit—Two hours. Dr. Ash. to acquaint students with the underlying principles for educational practice and procedures. Present-day courses of study are subjected to a close scrutiny with a view of understanding what changes should be made in them.

Elementary Education

203. **Teaching of Reading, Writing, Arithmetic, Language, Spelling.** Credit—Three hours. Miss Gall.
207. **West Virginia School System and Course of Study.** Credit—Two hours. Miss Shaw.
306. **Directed Teaching in the Elementary School.** Credit—Three hours. Miss Shaw and Miss Gall.
321. **Kindergarten-Primary Education.** Credit—Two hours. Miss Gall.
323. **Child Psychology.** Credit—Two hours.
324. **Teaching the Social Studies.** Credit—Two hours. Miss Shaw.

406. **Elementary School Administration and Supervision.** Credit—Three hours. Dean Kenamond. Recommended for prospective principals and teachers of the upper grades.
409. **Advanced Directed Teaching in the Elementary School.** Credit—Two hours. Miss Shaw and Miss Gall.
414. **Tests and Measures in the Elementary School.** Credit—Two hours. Dean Kenamond.

Secondary Education

301. **Psychology of Secondary Education.** Credit—Two hours. Dr. Ash. To develop a deeper understanding and a greater appreciation of the adolescent's physical, intellectual, social, moral, and religious life with special reference to the secondary school situation.
332. **High School Methods and Management.** Credit—Four hours. Dr. Ash. To become acquainted with the newer methods of teaching and with the modern conceptions of management so that the secondary school may keep pace with progressive movements in the realm of education.
401. **High School Organization and Administration.** Credit—Two hours. Dr. Ash. The modern secondary schools are changing so rapidly that this course is given to keep students abreast of the times. It is hoped that these newer movements may be translated into practices that will result in better schools for the future.
407. **Directed Teaching in High School.** Credit—Five hours. Dr. Ash. To give insight through study and observation and skill through planning and teaching to enable our graduates to handle successfully teaching situations in the secondary schools whenever and wherever they may be employed.
415. **High School Tests and Measurements.** Credit—Two hours. Dr. Ash. To become acquainted with the modern testing movement and to know its place in our secondary schools of today.
416. **The Junior High School.** Credit—Two hours. Dr. Ash. To know the functions, the forms, and the place of the new junior high school in our secondary school system.

ENGLISH

Miss Turner, Miss Arnold, Mr. Horner, Mr. Fordyce

Composition

- 101, 102. **Written and Spoken English.** Required in all curricula. Credit—Three hours for each semester. Mr. Horner.
311. **Expository Writing.** Credit—Two hours. Miss Turner. Composition 101 and 102 are prerequisites. This course consists of a study of the principles of exposition, and the preparation of themes illustrating the various forms of expository writing.
405. **Study of the English Language.** Credit—Three hours. Miss Turner. This course consists of a study of the development of the English language, levels of usages and present day standards of pronunciation and usage.

Journalism

205. **News Writing.** Credit—Two hours. A study of the theory of news gathering with practical work on the college and other newspapers.
206. **Editing and Make-up.** Credit—Two hours. This course covers news and advertising display, headline writing, copy and proof reading.

Library Work

217. **Teaching the Use of the Library.** Credit—Two hours. Prerequisite to other courses in Library Work. Miss Arnold.
306. **Reference and Bibliography.** Credit—Three hours. Miss Arnold.
316. **Cataloguing and Accessioning.** Credit—Two to four hours. Miss Arnold.
317. **Organization and Administration.** Planning and organizing a school library, together with technical and mechanical processes involved. Credit—Three hours. Miss Arnold.
318. **Library Practice.** Credit—Three hours. Miss Arnold.

Literature

202. **Children's Literature.** The aim of this course is to acquaint students with the various types of literature for children and the technique of teaching it. Credit—Two hours. Miss Turner.
211. **Study and Appreciation of English Literature.** Not open to students who have credit for English Literature previously catalogued as English 203. Credit—Three hours. Miss Turner.
212. **Study and Appreciation of American Literature.** Not open to students who have credit for American Literature previously catalogued as English 106. Credit—Three hours. Miss Turner.
215. **Narrative Poetry.** Credit—Two hours. Mr. Horner.
301. **The American Short Story.** Credit—Three hours. Miss Turner. This course traces the development of the American short story as a literary form.
302. **Contemporary Literature.** Credit—Two hours. Miss Turner. A study of the various types of literature by the chief contemporary writers of England and the United States.
303. **Shakespeare.** Credit—Three hours. Miss Turner. A critical study of four Shakespearian tragedies with special emphasis on "Hamlet."
304. **The Drama.** Credit—Three hours. Mr. Horner. Representative foreign and American plays are read and studied.
307. **Victorian Poetry.** Credit—Two hours. Miss Turner. A study of the most important poets of the period, special attention being given to the works of the two great interpreters of the tendencies of the Victorian age, Tennyson and Browning.
308. **Bible as Literature.** Credit—Three hours. Miss Turner. A study of the various types of literature found in the Bible.
309. **West Virginia Literature.** Credit—Two hours. Miss Turner. A study of the works of West Virginia writers for a period of one hundred years with special emphasis on poetry and the short story.

312. **Lyric Poetry.** Credit—Two hours. Mr. Horner. Extensive readings in British and American poetry of the older type, with interpretation of typical modern lyric poetry.
313. **World Literature.** Credit—Three hours. Miss Turner. A study of various types of literature of outstanding authors of ancient, mediæval and modern times.
314. **The English Novel.** Credit—Three hours. Miss Turner. This course traces the development of the English novel, and includes a study of selections from the work of writers of the sixteenth, seventeenth, and eighteenth centuries and reports on significant novels written in the nineteenth and twentieth centuries.
404. **Great Essays.** Credit—Three hours. Mr. Horner. Wide reading of older type of essay, plus intensive class study of the modern essay.

Speech

111. **Voice and Diction.** Credit—Two hours. This course attempts, by exercises in breathing, articulation, enunciation, and interpretation, to improve the ordinary speaking and reading voice.
201. **Principles of Effective Speaking.** Credit—Two hours. Students are given practice in making a number of different types of speeches. Typical faults of speakers are analyzed.
204. **Play Directing.** Credit—Two hours. Mr. Fordyce. The theoretical study attempts to cover the entire range of play and cast selection, make-up, costuming, and staging. Students help with college plays.
305. **Debate.** Credit—Two hours. Dr. Ash.

FRENCH

President White, Mr. Farnsworth

- 101, 102. **Beginner's French.** Not open to those who have had high school French. Credit—Six hours for the year. President White.
- 103, 104. **Intermediate French.** Credit—Four hours for the year.
201. **Fiction of the 19th Century.** Credit—Three hours. Mr. Farnsworth.
202. **Drama of the 19th Century.** Credit—Three hours. Mr. Farnsworth.
- 301, 302. **Advanced Readings.** Credit—Three hours for each semester.
401. **Advanced Grammar and Composition.** Credit—Two hours. President White.
402. **Phonetics and Oral French.** Credit—Two hours. President White.
403. **Outline of French Literature.** Credit—Two hours. Mr. Farnsworth.
404. **French Civilization and Culture.** Credit—Two hours. Mr. Farnsworth.

GEOGRAPHY

Mr. Thacher, Dr. Bushong

101. **Principles of Geography.** Credit—Three hours. Mr. Thacher.
102. **Geography of North America.** Credit—Three hours. Mr. Thacher.

- 201. **Geography of Europe.** Credit—Two to three hours. Mr. Thacher.
- 204. **West Virginia Geography, History and Government.** Credit—Three hours.
- 206. **Physical Geology.** Offered for secondary education students electing Science as a teaching subject. Credit—Two to three hours. Mr. Thacher.
- 301. **Economic Geography.** Credit—Three hours. Mr. Thacher.

HOME ECONOMICS

Miss Price

Twenty-eight hours of home economics are offered over a three-year training period. The fundamental science and art which are prerequisites for these courses are provided in the three-year curriculum set up below. This sequence should be adhered to for satisfactory transfer credit.

First Year

First Semester—Written and Spoken English 101, 3 hours; Physical Education 111, 1 hour; Chemistry 111, 4 hours; Development of Social Institutions 101 (an interpretative treatment of European History), 3 hours; Principles of Economics, 3 hours; Textiles 103, 2 hours.

Second Semester—Written and Spoken English 102, 3 hours; Personal Hygiene, 2 hours; Physical Education 112, 1 hour; Chemistry 112, 4 hours; Development of Social Institutions 102 (an interpretative treatment of American History), 3 hours; Clothing Construction 104, 2 hours.

Second Year

First Semester—American Federal Government, 3 hours; Foods 201, 3 hours; Botany 201, 4 hours; Human Physiology, 4 hours; Principles of Design, 3 hours.

Second Semester—Study and Appreciation of American Literature 212, 3 hours; Foods 202, 3 hours; Club Leadership, 2 hours; Educational Psychology 102, 3 hours; Effective Speaking, 2 hours; Applied Design, 3 hours.

Third Year

First Semester—Methods of High School Teaching, 4 hours; Invertebrate Zoology, 4 hours; Dietetics, 4 hours; General Sociology, 3 hours; Advanced Clothing, 3 hours.

Second Semester—Tests and Measures, 2 hours; Comparative Anatomy 332, 4 hours; Home Furnishing, 4 hours; Bacteriology, 4 hours; Home Management, 3 hours.

- 103. **Textiles.** Study of textile fibers and standard materials used for clothing and the home. Credit—Two hours.
- 104. **Clothing Construction.** Practice in hand and machine sewing and use of commercial patterns. Elements of clothing selection. Credit—Two hours.
- 201. **Foods.** Prerequisite, chemistry. Technique and principles of cooking. Credit—Three hours.

- 202. **Foods.** Continuation of 201 with practice in meal preparation and service. Credit—Three hours.
- 204. **Foods and Nutrition.** The food aspect of the school health program. Credit—Two hours.
- 301. **Advanced Clothing.** Application of principles of dress design to the construction of garments in wool and silk. Credit—Three hours.
- 304. **Child Development.** Child care and training from the viewpoint of home and parent. Credit—Two hours.
- 306. **Home Planning and Furnishing.** Room and furniture arrangement. Selection of home furnishings in traditional and contemporary manner. Credit—Four hours.
- 307. **Home Management.** Physical, economic and social factors for successful home living. Credit—Three hours.
- 309. **Dietetics.** Nutritive requirements of the body in health from infancy to old age. Quantitative study of diets. Credit—Four hours.

MATHEMATICS

Dr. Phillips, Mr. Lowe

- 101. **Solid Geometry.** Credit—Three hours. Mr. Lowe.
- 102. **Trigonometry.** Credit—Three hours. Mr. Lowe.
- 104. **Practical Arithmetic.** For elementary education students. Credit—Two hours. Mr. Lowe.
- 201. **Advanced Algebra.** Credit—Four hours. Dr. Phillips.
- 202. **Unified Mathematics.** Open to all students who have had Advanced Algebra. This course aims to show the relation of the various branches of mathematics and how mathematics is related to science, music and art. Credit—Three hours.
- 211. **Mathematics of Finance.** Credit—Two hours. Mr. Lowe.
- 232. **Analytic Geometry.** Credit—Three hours. Dr. Phillips.
- 305. **Differential Calculus.** Credit—Three hours. Mr. Lowe.
- 306. **Integral Calculus.** Credit—Three hours. Mr. Lowe.

MUSIC

Mr. Farnsworth

- 201. **Introduction to Music.** Credit—Two hours.
- 202. **Public School Music.** Credit—Two hours.
- 203. **Chorus Work.** Credit—Two hours.
- 204. **Chorus Work.** Credit—Two hours.
- 301. **Music Appreciation.** Credit—Two hours.
- 302. **History of Music.** Credit—Two hours.
- 303, 304. **Harmony.** Credit—Two hours for each semester.
- 305. **Advanced Public School Music.** Music 202 is prerequisite. Credit two hours.

The department of music offers instruction in piano and voice. The cost of this instruction, however, is not covered by the regular enrollment fee.

PHYSICAL EDUCATION AND HEALTH

Miss Cree and Mr. Lowe

NOTE—A physical examination is required for entrance to all physical education courses. An attempt is made to select physical education courses for all students, according to their needs.

- 103. **Personal Hygiene.** Credit—Two hours. Miss Cree.
- 111. **General Physical Education.** Credit—One hour, three periods per week. Miss Cree.
- 112. **General Physical Education.** Continuation of 111. Credit—One hour. Miss Cree.
- 201. **Games for Children.** Credit—One hour, two periods per week. Miss Cree.
- 202. **Physical Education for Elementary Teachers.** Credit—One hour, two period per week. Miss Cree.
- 203. **Beginning Swimming.** Credit—One hour.
- 204. **Advanced Swimming and Life Saving.** Credit—One hour.
- 206. **Tennis.** Credit—One hour, four periods a week for nine weeks. Miss Cree.
- 211. **Fundamentals of Team Sports for Women.** A course covering the theory and practice of the fundamentals of soccer, field hockey, volleyball, softball, speed ball, field ball, and the officiating of each sport. Credit—Three hours, four periods per week. Two periods of theory and two periods of practice a week. Miss Cree.
- 303. **First Aid, Massage, Bandaging.** Credit—One hour.
- 304. **Tumbling and Apparatus (Men).** Credit—One hour, two periods per week.
- 305. **Principles of Football (Men).** Credit—One hour. Mr. Lowe.
- 306. **Principles of Baseball (Men).** Credit—One hour. Mr. Lowe.
- 307. **Principles of Basketball.** Credit—One hour. Miss Cree and Mr. Lowe.
- 312. **Health Education.** A study of Health problems as they relate to the classroom. Previously offered as Health and Hygiene. Credit—Two hours. Miss Cree.
- 313. **Recreational Activities.** A course designed to develop leadership in community and school recreational activities. Archery, badminton and table tennis during first nine weeks. Games and tumbling during the second nine weeks. Credit—Two hours, three periods per week. Miss Cree.
- 314. **Club Leadership and Organization of Community Programs.** Includes camping and hiking. Credit—Two hours, three periods per week. Miss Cree.
- 321. **Folk and Social Dancing.** Credit—One hour, two periods per week. Miss Cree.
- 322. **Natural Dancing.** Credit—One hour, two periods per week. Miss Cree.
- 323. **Clog and Tap Dancing.** Credit—One hour, two periods per week. Miss Cree.

401. **Individual Gymnastics (Women).** Physical inspection and correction of remedial defects. Credit—One hour, two periods per week. Miss Cree.
403. **Football and Basketball Officiating (Men).** Credit—Two hours, four periods a week. Mr. Lowe.
404. **Individual Gymnastics (Men).** Credit—One hour, two periods per week.
406. **Principles, Organization and Administration of Health and Physical Education.** Credit—Two hours, two periods per week. Miss Cree.

PHYSICAL SCIENCE

Mr. Stutzman

103. **General Physical Science.** For elementary education students. Credit—Three hours.

Chemistry

- 111, 112. **General Chemistry.** Credit—Four hours each semester.
311. **Qualitative Analysis.** Credit—Four hours.
312. **Quantitative Analysis.** Credit—Four hours.
316. **Organic Chemistry.** Credit—Four hours.
321. **Semi-Micro Qualitative Technique.** Credit—One hour. Three laboratory periods per week in analysis of small quantities of samples. Filtering is eliminated and color tests emphasized. Theory of qualitative analysis given in Chemistry 311 must precede or accompany this course.

Physics

- 211, 212. **General Physics.** Credit—Four hours each semester.
411. **Light.** Credit—Two hours.
412. **Electricity.** Credit—Two hours.

SOCIAL STUDIES

Mr. Thacher, Dr. Scarborough, Dr. Bushong

Economics

205. **Principles of Economics.** Credit—Three hours. Mr. Thacher.
206. **Economic Problems.** Credit—Three hours. Mr. Thacher. Economics 205 is prerequisite.
305. **Money and Banking.** Credit—Three hours. Mr. Thacher.
306. **Public Finance.** Credit—Two hours. Mr. Thacher.

Government

301. **American Federal Government.** Credit—Three hours.
302. **State and Local Government.** Credit—Three hours.
401. **American Constitutional Development.** Credit—Three hours.

History

- 101. **Development of Social Institutions.** An interpretative treatment of European History. Credit—Three hours. Dr. Scarborough.
- 102. **Development of Social Institutions.** An interpretative treatment of American History. Credit—Three hours. Dr. Scarborough.
- 103. **Modern European History.** Credit—Three hours. Dr. Scarborough.
- 104. **Modern European History.** Credit—Three hours. Dr. Scarborough. Continuation of 103.
- 201. **American History to 1865.** Credit—Three hours. Dr. Scarborough.
- 202. **American History since 1865.** Credit—Three hours. Dr. Scarborough.
- 311. **Economic History of the United States.** Credit—Three hours. Prerequisites, History 202 and Economics 205.
- 312. **American History Since 1900.** Credit—Three hours. Dr. Scarborough. Prerequisite, History 202 or senior standing.
- 321. **West Virginia History.** Credit—Two hours.
- 331. **Ancient Civilization.** Credit—Two hours.
- 332. **Mediaeval History.** Credit—Three hours.
- 402. **Diplomatic History of the United States.** Credit—Three hours.
- 404. **World History since 1914.** Credit—Three hours. Dr. Scarborough.
- 411. **Latin American History.** Credit—Two to three hours.

Sociology

- 203. **General Sociology.** Credit—Three hours. Mr. Thacher.
- 204. **Rural Sociology.** Credit—Three hours.
- 303. **The Family.** Credit—Two to three hours. Mr. Thacher.

SCHEDULE OF CLASSES

FIRST SEMESTER 1942-1943

For Freshmen the semester begins at 9:00 o'clock, Monday morning, September 14. Freshmen Exercises from 9 to 12 and from 1 to 2.

Freshmen and Upperclassmen may secure their class assignments between the hours of 2 and 4 on Monday and between 9 and 4 on Tuesday.

First class meetings will be held at 8:10, Wednesday morning.

Students may determine their classification and enrollment procedure by reference to page ---- of the college catalogue.

Courses numbered 300 and above are not open to Freshmen.

The College reserves the right to withdraw any course in which the number of students enrolled does not reach as many as ten.

In the series of figures below, 18-4-3, as an example, means that the course runs for 18 weeks, meeting 4 periods a week, and yielding 3 semester hours of credit. A total of 16 semester hours is a normal load.

K means Knutti Hall; M means McMurrin Hall; S means Science Hall.

8:10

Biol. 101. General Biological Science. 18-3-3 hrs. Tu, Th, F. Mr. Bretnall. S20.

Ed. 203. Teaching the 3 R's. 18-3-3 hrs. Tu, Th, F. Miss Gall. K21.

Ed. 321. Kindergarten-Primary Education. 18-2-2 hrs. M, W. Miss Gall. K21.

Ed. 332. High School Methods and Management. 18-4-4 hrs. Tu, W, Th, F. Dr. Ash. K14.

Engl. 101. Written and Spoken English. 18-3-3 hrs. Tu, Th, F. Mr. Horner. M11.

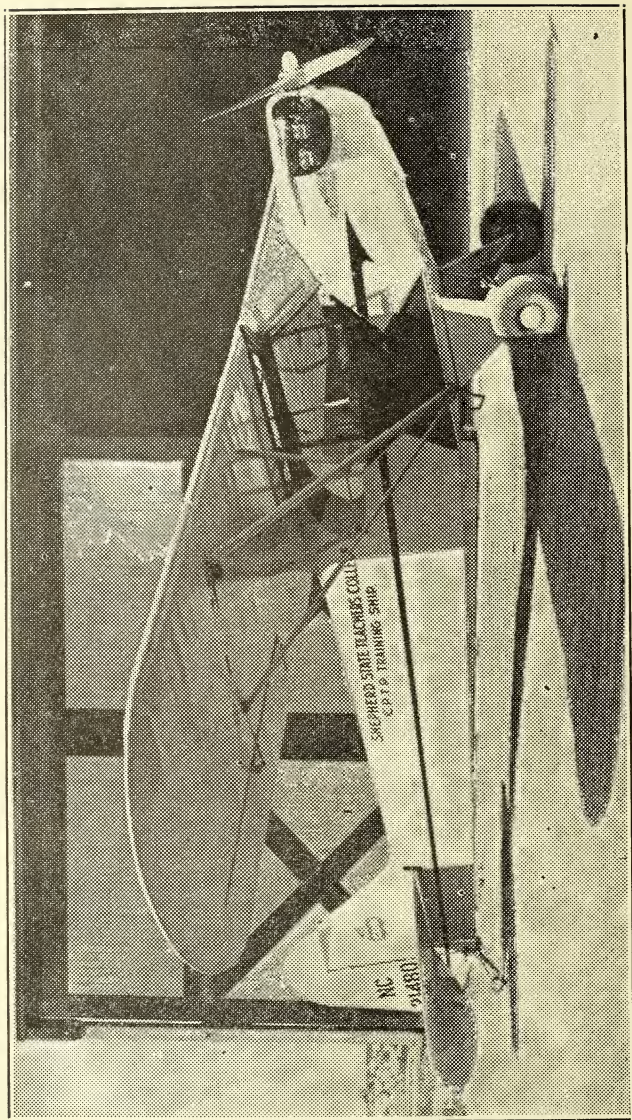
Engl. 211. Study and Appreciation of English Literature. 18-3-3 hrs. Tu, Th, F. Miss Turner. K12.

Geog. 301. Economic Geography. 18-3-3 hrs. Tu, Th, F. Mr. Thacher. S12.

Math. 201. Advanced Algebra. 18-4-4 hrs. Tu, W, Th, F. Dr. Phillips. K24.

P. Ed. 312. Health Education. 18-2-2 hrs. M, W. Miss Cree. K25.

S. S. 301. American Federal Government. 18-3-3 hrs. Tu, Th, F. Dr. Scarborough. K23.



PILOT TRAINING PLANE

9:05

- Art 303. Art History and Appreciation. 18-3-3 hr. M, W, F. Mrs. Scanlon. K22.
- Biol. 231. Invertebrate Zoology. 18-6-4 hrs. Lect., W. F. Lab., M, Th at 9:05 and 10:00. Mr. Bretnall. S22.
- Com. 101. Accounting. 18-5-3 hrs. M, Tu, W, Th, F. Miss Schley. K11.
- Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 9:05 and conference at 2:45. Miss Gall and Miss Shaw.
- Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in the High School at 9:05 and conference two days at 2:45. Dr. Ash.
- Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs. Five periods in the Training School at 9:05 and conference at 2:45. Miss Gall and Miss Shaw.
- Engl. 304. The Drama. 18-3-3 hrs. M, W, F. Mr. Horner. M11.
- H. Ec. 201. Foods. 18-5-3 hrs. Lect., W. Lab., M, Th at 9:05 and 10:00. Miss Price. S10.
- P. Ed. 111. General Physical Education. 18-3-1 hr. M, W, F. Miss Cree. Gym.
- P. Ed. 321. Folk and Social Dancing. 18-2-1 hr. Tu, Th. Miss Cree. Gym.
- P. Sci. 211. General Physics. 18-5-4. Lect., Tu, W, Th. Lab., M at 9:05 and 10:00. Mr. Stutzman. S36.
- S. S. 201. Early American History. 18-3-3 hrs. M, W, F. Dr. Scarborough. K23.

10:00

- Art 101. Introduction to Art. 18-3-2 hrs. M, Tu, F. Mrs. Scanlon. K22.
- Com. 103. Typing. 18-4-2 hrs. M, Tu, Th, F. Miss Wilson. K17.
- Ed. 324. Teaching Social Studies. 18-2-2 hrs. Tu, F. Miss Shaw. K21.
- Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in the High School at 10:00 and conference two days at 2:45. Dr. Ash.
- Engl. 202. Children's Literature. 18-2-2 hrs. M, Th. Miss Turner. K12.
- Engl. 205. News Writing. 18-2-2 hrs. Tu, F. Mr. Horner. M11.
- French 401. Advanced Grammar and Composition. 18-2-2 hrs. Tu, F. President White. K24.
- French 403. Outline of French Literature. 18-2-2 hrs. M, Th. Mr. Farnsworth. M22.
- Geog. 101. Principles of Geography. 18-3-3 hrs. M, Tu, Th. Mr. Thacher. S12.
- P. Ed. 403. Football and Basketball Officiating. 18-3-2 hrs. M, Tu, Th. Mr. Lowe. Gym.
- S. S. 321. West Virginia History. 18-2-2 hrs. M, Th. Miss Gall. K21.

10:55

- Art 403. Water Color Painting. 18-4-3 hrs. Tu, W, Th, F. Mrs. Scanlon. K22.
- Biol. 201. General Botany. 18-6-4 hrs. Lect., M, W. Lab., Tu, F at 10:00 and 10:55. Mr. Bretnall. S22.
- Ed. 101. Human Growth and Development. 18-4-3 hrs. Lect., W, F. Lab., M and Tu or Th. Dr. Ash, K, 14 and Miss Shaw, K21.
- Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 10:55 and conference at 2:45. Miss Gall.
- Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs. Five periods in the Training School at 10:55 and conference at 2:45. Miss Gall.
- Engl. 303. Shakespeare. 18-3-3 hrs. M, Tu, Th. Miss Turner. K12.
- Engl. 311. Exposition. 18-2-2 hrs. W, F. Miss Turner. K12.
- H. Ec. 309. Dietetics. 18-6-4 hrs. Lect., M, W. Lab., Tu, F at 10:00 and 10:55. Miss Price. S10.
- Math. 211. Mathematics of Finance. 18-2-2 hrs. W, F. Mr. Lowe. K25.
- Math. 303. Differential Calculus. 18-3-3 hrs. M, Tu, Th. Mr. Lowe. K25.
- Mus. 202. Public School Music. 18-3-2 hrs. M, Tu, Th. Mr. Farnsworth. M22.
- Mus. 301. Music Appreciation. 18-2-2 hrs. W, F. Mr. Farnsworth. M22.
- P. Ed. 201. Games for Children. 18-2-1 hr. W, F. Miss Cree. Gym.
- P. Sci. 111. General Chemistry. 18-7-4 hrs. Lect., M, W, Th. Lab., Tu, F at 10:00 and 10:55. Mr. Stutzman. S34.

12:55

- Biol. 306. Human Physiology. 18-5-4 hrs. M, Tu, W, Th, F. Mr. Bretnall. S26.
- Com. 303. Commercial Law. 18-3-3 hrs. M, W, F. Mr. Thacher. S12.
- Com. 321. Advanced Stenography. 18-2-2 hrs. Tu, Th. Miss Williams. K11.
- Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 12:55 and conference at 2:45. Miss Shaw.
- Ed. 312. History of Modern Education. 18-3-3 hrs. M, W, F. Dean Kenamond. K14.
- Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in the High School at 12:55 and conference two days at 2:45. Dr. Ash.
- Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs. Five periods in the Training School at 12:55 and conference at 2:45. Miss Shaw.
- Eng. 217. Use of the Library. 18-2-2 hrs. Tu, Th. Miss Arnold. K24.

Engl. 405. Study of the English Language. 18-3-3 hrs. M, W, F. Miss Turner. K12.

French 101. Beginner's French. 18-3-3 hrs. M, W, F. President White. K11.

P. Sci. 316. Organic Chemistry. 18-8-4 hrs. Lect., Tu, F. Lab., M, Th at 12:55, 1:50 and 2:45. Mr. Stutzman. S32.

S. S. 101. Development of Social Institutions. 18-3-3 hrs. M, W, F. Dr. Scarborough. K23.

S. S. 203. General Sociology. 18-3-3 hrs. M, W, F. Dr. Phillips. K24.

S. S. 331. Ancient History. 18-2-2 hrs. Tu, Th. Miss Gall. K21.

1:50

Art 301. Principles of Design. 18-4-3 hrs. M, Tu, W, Th. Mrs. Scanlon. K22.

Com. 201. Stenography. 18-4-4 hrs. M, Tu, W, Th. Miss Williams. K11.

Ed. 201. Educational Psychology. 18-3-3 hrs. M, W, Th. Dean Kenamond. K14.

Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 1:50 and conference at 2:45. Miss Gall and Miss Shaw.

Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in the High School at 1:50 and conference two days at 2:45. Dr. Ash.

Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs. Five periods in the Training School at 1:50 and conference at 2:45. Miss Gall and Miss Shaw.

H. Ec. 103. Textiles. 18-4-2 hrs. Lab., Tu, F at 1:50 and 2:45. Miss Price. S11.

H. Ec. 301. Advanced Clothing. 18-6-3 hrs. Lab., M, W, Th at 1:50 and 2:45. Miss Price. S11.

Math. 102. Plane Trigonometry. 18-3-3 hrs. M, W, Th. Mr. Lowe. K25.

Mus. 201. Introduction to Music. 18-3-2 hrs. M, W, Th. Mr. Farnsworth. M22.

P. Ed. 211. Team Sports for Women. 18-4-3 hrs. M, Tu, W, Th. Miss Cree. Fairfax Field.

S. S. 205. Principles of Economics. 18-3-3 hrs. M, W, Th. Mr. Thacher. S12.

S. S. 311. Economic History of the United States. 18-3-3 hrs. M, W, Th. Dr. Scarborough. K23.

2:45

Engl. 101. Written and Spoken English. 18-3-3 hrs. M, W, Th. Mr. Horner. M11.

French 201. Fiction of the 19th Century. 18-3-3 hrs. M, W, Th. Mr. Farnsworth. M22.

P. Ed. 313. Recreational Activities. 18-3-2 hrs. M, W, Th. Miss Cree. Gym.

3:40

Mus. 203. Chorus Work. 18-4-2 hrs. M, Tu, W, Th. Mr. Farnsworth. M22.

P. Ed. 305. Principles of Football. 1st 9-5-1 hr. M, Tu, W, Th, F. Mr. Lowe. Fairfax Field.

P. Ed. 307. Principles of Basketball. Last 9-5-1 hr. M, Tu, W, Th, F. Mr. Lowe. Gym.

SECOND SEMESTER 1942-1943**8:10**

Biol. 102. General Biological Science. 18-3-3 hrs. Tu, Th, F. Mr. Bretnall. S20.

Ed. 411. Philosophy of Education. 18-2-2 hrs. Tu, Th. Dr. Ash. K14.

Ed. 415. Tests and Measures in High School. 18-2-2 hrs. M, W. Dr. Ash. K14.

Engl. 102. Written and Spoken English. 18-3-3 hrs. Tu, Th, F. Mr. Horner. M11.

Engl. 212. Study and Appreciation of American Literature. 18-3-3 hrs. Tu, Th, F. Miss Turner. K12.

Geol. 206. Physical Geology. 18-2-2 hrs. M, W. Mr. Thacher. S12.

Math. 101. Solid Geometry. 18-3-3 hrs. Tu, Th, F. Mr. Lowe. K25.

Math. 104. Practical Arithmetic. 18-2-2 hrs. M, W. Mr. Lowe. K25.

P. Ed. 202. Physical Education for Elementary Teachers. 18-2-1 hr. M, W. Miss Cree. Gym.

S. S. 302. State and Local Government. 18-3-3 hrs. Tu, Th, F. Mr. Thacher. S12.

S. S. 332. Mediaeval History. 18-3-3 hrs. Tu, Th, F. Dr. Scarborough. K23.

9:05

Art 304. Art History and Appreciation. 18-3-3 hrs. M, W, F. Mrs. Scanlon. K22.

Biol. 332. Comparative Anatomy. 18-6-4 hrs. Lect., W, F. Lab., M, Th at 9:05 and 10:00. Mr. Bretnall. S22.

Com. 102. Accounting. 18-5-3 hrs. M, Tu, W, Th, F. Miss Schley. K11.

Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 9:05 and conference at 2:45. Miss Shaw.

Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in the High School at 9:05 and conference two days at 2:45. Dr. Ash.

Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs.

Five periods in the Training School at 9:05 and conference at 2:45.
Miss Shaw.

- Engl. 404. Great Essays. 18-3-3 hrs. M, W, F. Mr. Horner. M11.
H. Ec. 202. Foods. 18-5-3 hrs. Lect., W. Lab., M, Th at 9:05 and
10:00. Miss Price. S10.
Math. 202. Unified Mathematics. 18-3-3 hrs. M, W, F. Dr. Phillips.
K24.
P. Ed. 103. Personal Hygiene. 18-2-2 hrs. Tu, Th. Miss Cree. K24.
P. Ed. 112. General Physical Education. 18-3-1 hr. M, W, F. Miss
Cree. Gym.
P. Sci. 212. General Physics. 18-5-4 hrs. Lect., Tu, W, F. Lab., M at
9:05 and 10:00. Mr. Stutzman. S36.
S. S. 202. Later American History. 18-3-3 hrs. M, W, F. Dr. Scar-
borough. K23.

10:00

- Art 102. Public School Art. 18-3-2 hrs. M, Tu, F. Mrs. Scanlon. K22.
Com. 104. Typing. 18-4-2 hrs. M, Tu, Th, F. Miss Wilson. K17.
Com. 304. Retail Merchandising. 18-3-3 hrs. M, Tu, Th. Miss Schley.
K11.
Ed. 207. West Virginia School System and Course of Study. 18-2-2 hrs.
Tu, F. Miss Shaw. K21.
Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods
in the High School at 10:00 and conference two days at 2:45.
Dr. Ash.
Engl. 206. Newspaper Editing. 18-2-2 hrs. Tu, F. Mr. Horner. M11.
French 402. Phonetics and Oral French. 18-2-2 hrs. Tu, F. President
White. K24.
French 404. French Civilization and Culture. 18-2-2 hrs. M, Th.
Mr. Farnsworth. M22.
Geog. 204. West Virginia Geography, History and Government. 18-3-3
hrs. M, Tu, Th. Mr. Lowe. K25.
S. S. 312. American History since 1900. 18-3-3 hrs. M, Tu, F. Dr.
Scarborough. K23.

10:55

- Art 211. Introductory Crafts. 18-3-2 hrs. M, Tu, Th. Mrs. Scanlon.
K22.
Biol. 202. General Botany. 18-6-4 hrs. Lect., M, W. Lab., Tu, F at
10:00 and 10:55. Mr. Bretnall. S22.
Ed. 102. Human Growth and Development. 18-4-3 hrs. Lect., W. F.
Lab., M and Tu or Th. Dr. Ash, K14 and Miss Shaw, K21.
Engl. 302. Contemporary Literature. 18-2-2 hrs. W, F. Miss Turner.
K12.
Engl. 313. World Literature. 18-3-3 hrs. M, Tu, Th. Miss Turner.
K12.

- Geog. 102. Geography of North America. 18-3-3 hrs. M, Tu, Th. Mr. Thacher. S12.
- H. Ec. 306. Home Furnishing. 18-4-4 hrs. M, Tu, Th, F. Miss Price. S11.
- Math. 304. Integral Calculus. 18-3-3 hrs. M, Tu, Th. Mr. Lowe. K25.
- Mus. 201. Introduction to Music. 18-3-2 hrs. M, Tu, Th. Mr. Farnsworth. M22.
- Mus. 305. Advanced Public School Music. 18-2-2 hrs. W, F. Mr. Farnsworth. M22.
- P. Ed. 303. First Aid. 18-2-1 hr. W, F. Miss Cree. Gym.
- P. Ed. 314. Club Leadership. 18-3-2 hrs. M, Tu, Th. Miss Cree. Gym.
- P. Sci. 112. General Chemistry. 18-7-4 hrs. Lect., M, W, Th. Lab., Tu, F at 10:00 and 10:55. Mr. Stutzman. S34.
- S. S. 303. The Family. 18-2-2 hrs. W, F. Mr. Thacher. S12.

12:55

- Biol. 404. Bacteriology. 18-7-4 hrs. Lect., M. Lab., Tu, W, Th, F at 12:55 and Tu, F at 1:50. Mr. Bretnall. S24.
- Com. 322. Advanced Stenography. 18-2-2 hrs. Tu, Th. Miss Williams. K11.
- Ed. 201. Educational Psychology. 18-3-3 hrs. M, W, F. Dean Kenamond. K14.
- Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 12:55 and conference at 2:45. Miss Shaw.
- Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in the High School at 12:55 and conference two days at 2:45. Dr. Ash.
- Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs. Five periods in the Training School at 12:55 and conference at 2:45. Miss Shaw.
- Ed. 414. Tests and Measures in the Elementary School. 18-2-2 hrs. Tu, Th. Dean Kenamond. K14.
- Engl. 201. Effective Speaking. 18-2-2 hrs. Tu, Th. Mr. Horner. M11.
- Engl. 309. West Virginia Literature. 18-2-2 hrs. Tu, Th. Miss Turner. K12.
- French 102. Beginner's French. 18-3-3 hrs. M, W, F. President White. K11.
- S. S. 102. Development of Social Institutions. 18-3-3 hrs. M, W, F. Dr. Scarborough. K23.
- S. S. 305. Money and Banking. 18-3-3 hrs. M, W, F. Mr. Thacher. S12.

1:50

- Art 302. Applied Design. 18-4-3 hrs. M, Tu, W, Th. Mrs. Scanlon. K22.
- Com. 202. Stenography. 18-4-4 hrs. M, Tu, W, Th. Miss Williams. K11.

- Ed. 306. Directed Teaching in Grades 1 to 6. 18-6-3 hrs. Five periods in the Training School at 1:50 and conference at 2:45. Miss Shaw.
- Ed. 402. Elementary School Administration. 18-3-3 hrs. M, W, Th. Dean Kenamond. K14.
- Ed. 407. Directed Teaching in High School. 18-7-5 hrs. Five periods in High School at 1:50 and conference two days at 2:45. Dr. Ash.
- Ed. 409. Advanced Directed Teaching in Grades 1 to 6. 12-6-2 hrs. Five periods in the Training School at 1:50 and conference at 2:45. Miss Shaw.
- Engl. 301. American Short Story. 18-3-3 hrs. M, W, Th. Miss Turner. K12.
- H. Ec. 104. Clothing. 18-4-2 hrs. Lab., Tu, F at 1:50 and 2:45. Miss Price. S11.
- H. Ec. 307. Home Management. 18-3-3 hrs. M, W, Th. Miss Price. S11.
- Mus. 202. Public School Music. 18-3-2 hrs. M, W, Th. Mr. Farnsworth. M22.
- P. Ed. 406. Physical Education Principles, Organization and Administration. 18-2-2 hrs. Tu, F. Miss Cree. K24.
- P. Sci. 103. General Physical Science. 18-4-3 hrs. M, Tu, W, Th. Mr. Stutzman. S34.
- S. S. 206. Economic Problems. 18-3-3 hrs. M, W, Th. Mr. Thacher. S12.
- S. S. 411. Latin American History. 18-3-3 hrs. M, W, Th. Dr. Scarborough. K23.

2:45

- Engl. 102. Written and Spoken English. 18-3-3 hrs. M, W, Th. Mr. Horner. M11.
- Engl. 306. Library Reference and Bibliography. 18-3-3 hrs. M, W, Th. Miss Arnold. K25.
- French 202. Drama of the 19th Century. 18-3-3 hrs. M, W, Th. Mr. Farnsworth. M22.
- Math. 232. Analytic Geometry. 18-3-3 hrs. M, W, Th. Dr. Phillips. K24.
- P. Ed. 206. Tennis. Last 9-4-1 hr. M, Tu, W, Th. Miss Cree.
- Mus. 204. Chorus Work. 18-4-2 hrs. M, Tu, W, Th. Mr. Farnsworth. M22.
- P. Ed. 307. Principles of Basketball. First 9-5-1 hr. M, Tu, W, Th, F. Mr. Lowe. Gym.
- P. Ed. 306. Principles of Baseball. Last 9-5-1 hr. M, Tu, W, Th, F. Mr. Lowe. Fairfax Field.

DEGREES CONFERRED IN 1941

(1942 addresses of the graduates are given.)

BACHELOR OF ARTS, ELEMENTARY EDUCATION

Grace Kramer Arbogast, Cass.

Anna Virginia Bartles, teacher Vanclevessville School, Shepherdstown.

Elsie Mae Blizzard, graded school teacher, Franklin.

Sarah Katherine Boxwell, graded school teacher, Charles Town.

Lois Elizabeth Cupp, graded school teacher, Paw Paw.

Annabelle Daniels Dunham, teacher Frederick County, Virginia,
Gerrardstown.

Arrah Mae Eackles, Mrs. William A. Lehman, Charles Town.

Anna Grace Enlow Elsey, Terra Alta.

Fred Lakin Elsey, principal Kildow School, Terra Alta.

James Leonard Emmart, teacher Bryan School, Kirby.

Hazel Shrader Glass, teacher Johnson Run School, Petersburg.

Myrtle Alice Groves, teacher Mountain Top School, Maysville.

Mazie Beverly Hammond, teacher Middleway School, Kearneysville.

Joseph Nelson Harter, graded school teacher, Mathias.

Francis Lancaster Hiatt, teacher Shanghai School, Hedgesville.

Naomi Bellman Landis, graded school teacher, Hedgesville.

Summers Dailey McCrüm, Jr., graded school teacher, Kingwood.

Edwarda Louise Michael, high school teacher, Berkeley Springs.

Vincent Davis Moyers, farmer, Mathias.

Ida Rachel Needy, teacher Marlowe School, Shepherdstown.

Ronald Ronson Reeder, principal Mt. Garfield School, Berkeley Springs.

Mary Edna Rice, teacher graded school, Keyser.

Lester John See, principal Cullers School, Mathias.

Ethel Marguerite Shockey, teacher graded school, Berkeley Springs.

Willard Evert Shriver, teacher Winchester Avenue School, Martinsburg.

Edith Miller Snoeberger, principal Smith School, Martinsburg.

Virginia Alice Strawderman, teacher Thrasher Spring School, Lost River.

Dorcas Thatcher, teacher, Tom's Brook, Va.

Naomi Louise Williams, principal graded school, Davis.

Charles Neff Wimer, principal Fountain School, Keyser.

Texie Wolford, teacher Landville School, Davis.

BACHELOR OF ARTS, SECONDARY EDUCATION

Don Auvil, Brood, U. S. Army Air Corps.

Clyde Lorraine Ball, Great Cacapon, Ensign, U. S. N. R., Newport, R. I.

Julian Boswell, Hampton, Va.

Bertha Alice Chapman, Mrs. Hubert Doyle Davidson, teacher, Akron,
Ohio.

Meda Kearney Cross, Mrs. Herbert McClellan Irvin, Norfolk, Va.

Hubert Doyle Davidson, Goodyear Rubber Company, Akron, Ohio.

- Katherine Piper Davis, high school teacher, Keyser.
Earl Clay Day, minister, Berkeley Springs.
Florence Winifred Drew, Mrs. Alfred Borgnis, Havre de Grace, Md.
Annabelle Daniels Dunham, teacher Frederick County, Va., Gerrards-town.
Ervin Ward Emswiler, high school teacher, Wardensville.
Kenneth Melvin Feather, high school teacher, Nanjemoy, Md.
Robert Whitney Goodell, instructor aviation program, Clarksburg, W. Va.
John Harman Groves, merchant, Petersburg.
Lavelly Dorsey Gruber, minister, Pikesville, Md., and student, Theological Seminary, Westminster, Md.
Kenneth Pershing Hiatt, teacher Marlowe junior high, Hedgesville.
Helen Lucille Hutton, Mrs. Franklin Abraham Rockwell, North Mountain.
Herbert McClellan Irvin, Ensign, U. S. N. R., Norfolk, Va.
Mildred Virginia Keesecker, Mrs. Arthur H. Kiracofe, Hagerstown, Md.
Katherine Roberts Laise, teacher John Street junior high, Martinsburg.
Sarah Virginia Laise, teacher John Street junior high, Martinsburg.
Robert Vernon Larrick, high school teacher, Ronceverte.
Grace Elizabeth Lindsay, teacher John Street junior high, Martinsburg.
Beatrice Rogers Locke, teacher Hoóge Street junior high, Martinsburg.
Robert Lucien Maddex, Fairchild Aircraft Corporation, Shepherdstown.
Elizabeth May Millard, high school teacher, Hedgesville.
Charles Shannon Nelson, graded school teacher, Circleville.
Roscoe Robert Payne, high school teacher, Charles Town.
Jesse Elwood Rigglesman, high school teacher, Ellicott City, Md.
Franklin Abraham Rockwell, W. Va. State Road Commission, North Mountain.
Margaret Eloise Shockey, high school teacher, Piedmont.
Edna Margaret Staggers, high school teacher, Ridgeley.
Dorcas Thatcher, teacher, Tom's Brook, Va.
Mary Elizabeth Trimble, high school teacher, Cape Charles, Va.
Mollie Earnshaw Trout, teacher Burke Street junior high, Martinsburg.
Francis Leavell Ware, Fairchild Aircraft Corporation, Shepherdstown.
George Edward Love Whitacre, high school teacher, Woodstock, Va.

COUNTIES AND STATES REPRESENTED

	Resident	Extension	Number Different		Students
	Students	Students	Men	Women	Total
Allegany, Md.	2	0	1	1	2
Berkeley	129	2	38	93	131
Dauphin, Pa.	2	0	2	0	2
Frederick, Md.	4	0	1	3	4
Frederick, Va.	5	0	4	1	5
Grant	18	18	18	17	35
Hampshire	25	22	22	18	40
Hardy	35	16	15	33	48
Howard, Md.	1	0	1	0	1
Jefferson	99	0	38	61	99
Kanawha	1	0	0	1	1
Lewis	2	0	0	2	2
Loudoun, Va.	4	0	1	3	4
Mineral	21	2	7	16	23
Montgomery, Md.	1	0	1	0	1
Morgan	25	0	16	9	25
Northumberland, Va.	1	0	1	0	1
Pendleton	27	16	17	22	39
Preston	10	0	2	8	10
Randolph	3	0	0	3	3
Shenandoah, Va.	3	0	1	2	3
St. Lawrence, N. Y.	3	0	3	0	3
St. Louis, Mo.	1	0	0	1	1
Taylor	1	0	1	0	1
Tucker	6	0	0	6	6
Upshur	1	0	1	0	1
Washington, Md.	28	0	9	19	28
District of Columbia....	2	0	1	1	2
Totals.....	460	76	201	320	521

REGULAR YEAR, RESIDENT

	Men	Women	Total
Post Graduate	2	18	20
Senior, Elementary Education	5	23	28
Senior, Secondary Education	18	4	22
Junior, Elementary Education	15	36	51
Junior, Secondary Education	10	10	20
Sophomore, Elementary Education	3	16	19
Sophomore, Secondary Education	23	13	36
Freshman, Elementary Education	1	17	18
Freshman, Secondary Education	38	19	57
Unclassified	0	0	0
	115	156	271

REGULAR YEAR, EXTENSION

	Men	Women	Total
Post Graduate	3	9	12
Senior, Elementary Education	11	1	12
Senior, Secondary Education	1	0	1
Junior, Elementary Education	18	25	43
Junior, Secondary Education	0	0	0
Sophomore, Elementary Education	2	2	4
Sophomore, Secondary Education	0	0	0
Freshman, Elementary Education	1	1	2
Freshman, Secondary Education	0	1	1
Unclassified	1	0	1
	<hr/> 37	<hr/> 39	<hr/> 76

SUMMER TERM, 1941

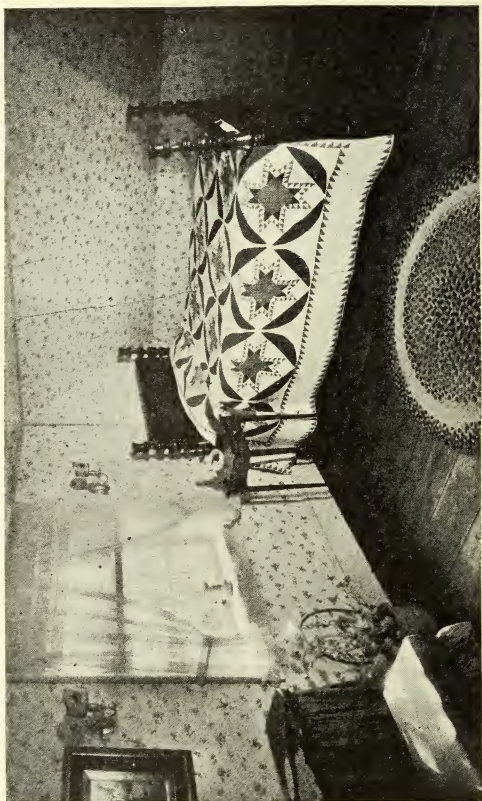
	Men	Women	Total
Post Graduate	5	12	17
Senior, Elementary Education	18	40	58
Senior, Secondary Education	5	6	11
Junior, Elementary Education	19	73	92
Junior, Secondary Education	6	3	9
Sophomore, Elementary Education	7	16	23
Sophomore, Secondary Education	8	3	11
Freshman, Elementary Education	1	2	3
Freshman, Secondary Education	6	4	10
Unclassified	2	2	4
	<hr/> 77	<hr/> 161	<hr/> 238

TOTAL ENROLLMENT

	Men	Women	Total
Post Graduate	10	38	48
Senior, Elementary Education	27	52	79
Senior, Secondary Education	20	9	29
Junior, Elementary Education	45	116	161
Junior Secondary Education	15	13	28
Sophomore, Elementary Education	9	29	38
Sophomore, Secondary Education	25	14	39
Freshman, Elementary Education	3	18	21
Freshman, Secondary Education	43	28	71
Unclassified	3	2	5
	<hr/> 200	<hr/> 319	<hr/> 519

RESIDENT ENROLLMENT BY TERMS

	Summer 1941	First Semester	Second Semester
Men	77	106	80
Women	161	150	138
	<hr/> 238	<hr/> 256	<hr/> 218



BEDROOM, HOME ECONOMICS COTTAGE

